

## [Official Letterhead of Organization]

[Date]

[Program contact name]

[Ministry name]

[Program contact email]

Re: Application to the Ontario Sport Hosting Program

Dear [Program contact name]:

On behalf of [organization name], the [national / provincial / international] governing body for [sport], we would like to confirm endorsement for the [event name] on [date] in [location].

We acknowledge that if successful, the application submitted by [applying organization name] will use the one [national / international] funding opportunity in the year [year of event], for [sport] under Stream [1 / 2 / 3] in the Ontario Sport Hosting Program.

[Optional to include additional detail in the following areas:

- Volunteer support
- Previous successful events
- Event legacy
- Etc.]

Any further questions please contact [contact name] at [contact information].

[Signature]

[Position]

\*Must be signed by appropriate signing authority\*