

Please note, this form is only to be completed if you have not made any changes to the classes or subclasses of cow's milk processed at the plant; the species of animal that produces the milk processed at the plant; or the type of plant operated in the last 12 months. If any of these changes have been made, please contact us at dairyfoodsafety@ontario.ca before proceeding.

Fields marked with an asterisk (*) are mandatory.

Section 1 – Applicant Information

(1) Plant Information

Plant Operating Name *

Licence Number (6 digits) *

Plant Address

Unit Number	Street Number *	Street Name *	PO Box
City, Town or Village *		Province *	Postal Code *

(2) Applicant's Information

Last Name *	First Name *
Position Title *	
Telephone Number *	Email Address *

Applicant's Business Address Check if same as Plant Address

Unit Number	Street Number	Street Name	PO Box
City, Town or Village		Province	Postal Code

(3) Primary Contact

After the application is submitted OMAFRA will continue any necessary communication with the Primary Contact only.

Last Name *	First Name *
Position Title *	
Telephone Number *	Email Address *

(4) Emergency Contact (off hours) Check if same as Primary Contact

Last Name	First Name
Position Title	
Telephone Number	Email Address

Section 2 – Application Detail

1. Milk products are processed using milk or milk ingredients from the following species of animal regulated under the *Milk Act*:
(Check all that apply) *

- Cow Goat

2. Other species whose milk is processed at the plant:
(Check all that apply)

- Sheep Water Buffalo
 Other (specify) _____

3. The source of milk processed at the plant: *
(Check all that apply)

- Dairy Farmers of Ontario (DFO)
 Other (specify) _____

4. Please indicate the volume of milk processed at this plant on an annual basis on the following table: *

	Volume of Cow Milk Purchased from DFO (litres) Include milk sourced from your on-farm operation	Volume of Processed Milk/ Cream/Ice Cream Mix purchased from supplier (litres)	Volume of Goat Milk Purchased from Suppliers (litres) Include milk sourced from your on-farm operation
Total Volumes			

5. Type(s) of plant operating and kind(s) of processing activities (check all that apply) *

- | | |
|---|---|
| <input type="checkbox"/> Aerosol Based Dairy Products Manufacturing | <input type="checkbox"/> Concentrated Dairy Product Manufacturing |
| <input type="checkbox"/> Aseptic Dairy Products Manufacturing | <input type="checkbox"/> Dairy Based Confectionery Product Manufacturing |
| <input type="checkbox"/> Butter/Butter By-product Manufacturing | <input type="checkbox"/> Dairy Based Formulated Mix Manufacturing |
| <input type="checkbox"/> Cultured Dairy Product Manufacturing | <input type="checkbox"/> Dairy By-product Manufacturing |
| <input type="checkbox"/> Cutting and Packaging of Dairy Products | <input type="checkbox"/> Dried Dairy Product Manufacturing |
| <input type="checkbox"/> Cheese (select all that apply) | <input type="checkbox"/> Extended Shelf Life Dairy Products Manufacturing |
| <input type="checkbox"/> Firm Cheese Manufacturing | <input type="checkbox"/> Fluid Milk Product Manufacturing |
| <input type="checkbox"/> Fresh Cheese Manufacturing | <input type="checkbox"/> Frozen Dairy Product Manufacturing |
| <input type="checkbox"/> Hard Cheese Manufacturing | <input type="checkbox"/> Milk Transfer Station |
| <input type="checkbox"/> Non-fermented Cheese Manufacturing | <input type="checkbox"/> Non-fermented Dairy By-products Manufacturing |
| <input type="checkbox"/> Soft and Semi-ripened Cheese Manufacturing | <input type="checkbox"/> Processed Cheese, Cheese Food or Cheese Spread |
| <input type="checkbox"/> Cheese Smoking | <input type="checkbox"/> Other types (please specify) |

6. Please list all products that are manufactured at this plant, indicating the species of milk, the classes and subclasses of cow milk, if applicable and any specialty product(s) (e.g., organic, grass fed, DHA, Ultra Kosher). Refer to Regulations 761 and 753. See [Table in section 11, Regulation 753](#) under the *Milk Act*. *

	Product	Species of Milk	Classes and Subclasses of Cow Milk	Specialty Products

	Product	Species of Milk	Classes and Subclasses of Cow Milk	Specialty Products

Section 3 – Declaration

I certify that there have been no changes made to the classes or subclasses of cow's milk processed at the plant; the species of animal that produces the milk processed at the plant; or the type of plant operated in the last 12 months (Refer to Regulations 761 and 753) *

Please note: If you are planning to alter the construction or layout of your plant or to install any new equipment or to change any processes that will, or could affect the risk of any product made at the plant being contaminated, you are required to submit an "Application for a Permit to Alter or Construct a Building Intended for Use as a Dairy Plant" form to the Director and receive approval for a permit prior to making alterations. [This form can be found here.](#)

I hereby make application for a licence for the operation of a plant under the *Milk Act* and the regulations, verify I have the authority necessary to complete the form, and declare the information on this form and attachments to be true and correct to the best of my knowledge. I understand the Government of Ontario may verify any information provided herein to ensure it is correct and accurate. I further understand the Government of Ontario may use any information provided herein for other purposes, such as auditing, verifying other information I have provided to the Government of Ontario and the collection of any debts I may owe to the Government of Ontario.

If you have any further questions, please contact the Inspection Programs Unit at dairyfoodsafety@ontario.ca. As part of providing accessible service, you can also contact the Agricultural Information Contact Centre (AICC) at 1-877-424-1300 or by e-mail at ag.info.omafra@ontario.ca if you require this information in alternate formats.

Name of Applicant or Signing Officer (First and Last Name) *	Position Title of Official Signing *	Date (yyyy/mm/dd) *
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For email submission, send completed form to dairyfoodsafety@ontario.ca.

For mail submission, send completed form to: Director (*Milk Act*), Ministry of Agriculture, Food and Rural Affairs, Food Safety Inspection Delivery Branch, 1 Stone Road West, 5th Floor North West, Guelph ON N1G 4Y2.