

**Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream  
– Local Government Intake Ontario Program Guide**



**INVESTING IN CANADA INFRASTRUCTURE PROGRAM:  
COVID-19 Resilience Infrastructure Stream – Local Government Intake**

Program Guide

November 2020

**Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream  
– Local Government Intake Ontario Program Guide**

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## **Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream – Local Government Intake Ontario Program Guide**

### **1. PROGRAM OVERVIEW**

The Investing in Canada Infrastructure Program (ICIP) is a federal program designed to create long-term economic growth, build inclusive, sustainable and resilient communities and support a low-carbon economy.

Through the ICIP, the federal government is providing \$11.8 billion dollars in federal infrastructure funding to cost-share projects under the following four streams:

- Public Transit
- Green Infrastructure
- Community, Culture and Recreation
- Rural and Northern Communities

To address the challenges faced by communities as a result of the COVID-19 pandemic, the over \$30 billion ICIP now includes the COVID-19 Resilience Infrastructure stream (COVID stream), which is designed to deliver more infrastructure projects during the pandemic by increasing the types of eligible projects and accelerating project approvals and timelines. The expanded program takes steps to address the current health crisis and support economic stability with existing funds and programs. It is important to note that funding for the new stream is to be drawn from existing funding streams. Ontario is re-allocating funding under the ICIP Green stream to support this important initiative.

The Ontario government is committed to supporting communities across the province, providing funding for critical infrastructure, and providing relief for communities facing fiscal challenges due to the COVID-19 pandemic. Understanding the current needs of the people of Ontario, the Province has developed the Local Government Intake, delivered through the Ministry of Infrastructure, to provide all of Ontario's municipalities with the ability to fund local projects that are eligible under the COVID stream to help stimulate local economies.

Under the Local Government Intake, \$250 million in federal-provincial funding will be dedicated to municipal projects across the province and municipalities will be invited to apply for project funding. Each municipality will receive a minimum allocation of \$100,000, with some municipalities receiving additional funding determined through indicators, similar to Ontario's Community Infrastructure Fund, such as core infrastructure value, total weighted assessment, and median household income.

Municipalities are welcome to apply for projects, and with joint partners – see [section 2.4 below](#). Each project submitted must not exceed \$10 million in total eligible costs. Each municipality has a cap on the number of projects they can submit based on their allocation – see [section 3.1](#) for more information.

The federal government will be responsible for cost-sharing 80% of project costs and the remaining 20% will be cost-shared by the Province. Municipalities will not be required to participate in cost-sharing, to ensure they receive as much fiscal support as possible.

## 2. ELIGIBILITY

### 2.1 Applicant Eligibility

All 444 municipalities in Ontario are eligible to apply for funding under the COVID-19 Resilience Infrastructure Stream - Local Government Intake.

### 2.2 Project Timeline

Projects must meet the following timeline to be considered eligible:

- Applications and all supporting documentation must be submitted through Grants Ontario. For applicants with one project, the deadline to submit application is by **4:59 p.m. EDT on December 21, 2020**, and applicants with more than one project the deadline to submit applications is by **4:59 p.m. EDT on January 7, 2021**.  
**Note:** Applications will not be accepted after **4:59 p.m. EDT on January 7, 2021**. Applicants cannot change the proposed project after the application deadline unless extraordinary circumstances arise (e.g., destruction of a building) and permission is granted by the province in advance of the deadline.
- The Province will review applications on a rolling basis and will notify applicants if their project has been selected for nomination to the federal government for review and approval in **Winter/Spring 2021 (estimated)**.
- Applicants will be notified of the federal funding decision in **Spring 2021 (estimated)**. Construction on projects must commence before **September 30, 2021**.
- Projects must be substantially completed (i.e. the assets are ready for use) by **December 31, 2021**, and projects in remote communities must be substantially completed by **December 31, 2022**.  
**Note:** “Remote Community” or “Remote Communities” means municipal community or communities with a population under 5,000 and/or no year-round road access. See list in [Appendix A](#) for reference.

### 2.3 Project Eligibility

The federal government has indicated that investments under the COVID-19 Resilience Infrastructure Stream are to support public infrastructure, defined as tangible capital assets, including temporary infrastructure related to pandemic response, primarily for public use and/or benefit. To be eligible for the Local Government intake, projects must comply with a project category and asset type (additional details on the type and sub-type of asset classes for each category can be found in [Appendix B](#)):

- **Category 1: Retrofits, Repairs and Upgrades** for municipal, provincial, territorial and indigenous buildings, health infrastructure and educational infrastructure;
  - Note: only project components *in* or *on* buildings are eligible for funding – *components* outside buildings are not.
  - Note 2: Non-profits/broader public sector (BPS) are not eligible to partner with a municipality for projects under the asset type Government Building.
- **Category 2: COVID-19 Response Infrastructure**, including building or modifying infrastructure to support physical distancing, safety retrofits and expansions;

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- **Category 3: Active Transportation Infrastructure**, including parks and, trails, foot bridges, bike lanes and multi-use paths; and
- **Category 4: Disaster Mitigation and Adaptation**, including natural infrastructure, flood and fire mitigation, tree planting and related infrastructure.

Note: all projects in Category 2 and 4 must have a clear rationale in the project description of how they will support responding to the COVID-19 pandemic and/or economic recovery

Applicants can bundle projects which have the same ultimate recipient, project category and asset type as noted above. Bundle projects can include multiple sub-asset types. Each bundle counts towards the municipalities' project cap (i.e. a municipality with a project cap of two can submit projects in two categories only).

For example, a municipality could submit an application for a bundled project under Category 3: Active Transportation Infrastructure to build multi-use paths in three different parks across its community. In another example, a municipality could submit an application for a bundled project under Category 1: Retrofits, Repairs and Upgrades under asset type Government Building for two sub asset types, to conduct repairs and upgrades to a fire hall and police station. In the application form, applicants are required to select the main sub asset type (e.g. fire hall) and provide detailed explanation on **all** sub asset types (e.g. fire hall and the police station) in the project description box available in the application form.

The total eligible cost cannot exceed the municipal allocation and each project's eligible costs cannot exceed \$10 million. The KML file will need to specify the locations of each individual project component and submitted as project bundles. Refer to [Appendix D](#) on How to Create a KML file.

### 2.4 Joint Projects

Municipalities are able to partner with another municipality, a non-profit and/or broader public sector organization (e.g. any public sector body, such as post-secondary institutions, child care centres, etc.) and submit projects on their behalf, using their municipal allocation. This is subject to the municipality's approval and discretion. Non-profits and broader public sector organizations are not eligible to apply on their own under the Local Government Intake. For-profit organizations are not eligible to apply on their own or as a joint partner under this stream.

A joint project would count towards a municipality's project cap limit (refer to section 3.1), i.e. if the organization has a 2 project cap, 1 would be the joint project, and another for an individual project (or another joint project, if preferred). Each project will be bound by the same \$10M cap in total eligible costs.

If the project is joint between two municipalities, the funding could come from one or both municipalities' allocations, but total eligible costs for the project cannot exceed \$10M.

The lead applicant must be a municipality, who will be required to sign a transfer payment agreement with the province. Funds will only be made available to the lead applicant, who is responsible for the financial management of the project and meeting provincial reporting requirements.

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Successful joint applicants will be required to enter into an agreement clearly setting out the nature of their relationship and key elements of the project in line with the COVID-19 Resilience Infrastructure stream application and with funding approval described in the project's ICIP transfer payment agreement. **This does not need to be submitted with your application to the province but may be requested by the province following provincial nomination to the federal government.**

Please reach out to [ICIPCOVID@ontario.ca](mailto:ICIPCOVID@ontario.ca) in advance of project submission if you would like clarity on the requirements for joint projects or eligibility of partners.

### 2.5 Project Requirements

In addition to meeting the requirements above, projects must meet the following criteria to be considered eligible:

- **Asset ownership:** Municipalities and/or one of their partners must attest to owning the capital components infrastructure assets put forward for funding. If the municipality is partnering with another organization, they must attest that either the lead applicant (municipality) or the partner owns the infrastructure asset. The municipality must be the Ultimate Recipient, even if they do not own the asset.
- The indicated owner of the asset must retain ownership for the duration of the Asset Disposal Period (i.e. five (5) years after the project is substantially completed). Any exception to the asset ownership or the Asset Disposal Period will be identified in the project description and subject to Canada's approval in writing through the approval letter.
- The project's total eligible costs cannot exceed \$10 million.
- Municipalities must comply with environmental assessment and determination obligations, as well as Indigenous consultation obligations, and modern treaty obligations.
- For joint projects with other eligible applicants, all applicants must also secure the endorsement of their projects by their respective municipal council and/or board of directors (i.e. non-profits and BPS) and provide the Ministry with evidence of such endorsement in the form of by-laws / resolutions / letters of agreement.
- **Energy standards:** Projects must meet or exceed any applicable energy efficiency standards for buildings outlined in the [Pan-Canadian Framework on Clean Growth and Climate Change](#).
- **Accessibility standards:** Projects must meet or exceed the requirements of the highest published accessibility standard in a jurisdiction in addition to applicable provincial building codes and relevant municipal by-laws and accessible design guidelines.
- **Contract Award Date:** Contracts must be awarded after federal approval of funding. Contracts awarded before approval of funding are not eligible for reimbursement.
- **Financial sustainability:** Projects must have a financial plan in place to operate the assets and not seek senior level government support for ongoing operational funding.
- Applicants must adopt a value for money procurement approach.

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- Any requests for sole source procurement exemptions will be evaluated on a case-by-case basis and requires **pre-approval** by the federal and provincial governments and must be submitted at the time of the application and provide a business case. **Sole source procurement is not encouraged as approval of this procurement method is not guaranteed.**

It is the applicant's responsibility to ensure project submissions meet all eligibility requirements.

### **2.6 Ineligible Projects**

The following projects are deemed ineligible under this funding stream:

- Tourism infrastructure (e.g. visitor information centre, etc.)
- Facilities that are home to a professional sports team
- Stand-alone planning projects (planning costs can be included as part of a project but cannot be its' own project)
- Any project which has already started construction or contracts awarded.
- Projects submitted under other Investing in Canada Infrastructure Program streams that have been nominated to the federal government
- Projects submitted under the Ontario Ministry of Long-Term Care and Ministry of Education COVID-19 funding streams.

Please note that additional projects or project components could be deemed ineligible, but this would be assessed by the federal government on a case-by-case basis

## **3 PROJECT SUBMISSION PROCESS**

### **3.1 Number of Project Submissions**

- Eligible applicants can submit projects based on the cap below for review and approval, but eligible costs associated with any given project cannot exceed \$10 million. Each project submitted must comply with a project category and asset type in the COVID-19 Resilience Infrastructure Stream Project Categories found in [Appendix B](#).
- There will be a project cap based on municipal allocation:
  - 1 project submission for those receiving a maximum of \$100,000;
  - 2 project submissions for those receiving \$100,001 to a maximum of \$500,000; and
  - 5 project submissions for those receiving \$500,001 and above.

## 3.2 Submissions and Funding Approval Steps

### Step 1:

Applicants must register or login online through the Province of Ontario's online grant portal, [Transfer Payment Ontario](#). Step by step support for working with the online grant portal are found [here](#). For full functionality, the support tool link must be opened in Internet Explorer.

### Step 2:

Applicants must fully complete the COVID – 19 Resilience Infrastructure Stream– Local Government Intake application form in the [Transfer Payment Ontario online portal](#). Please follow the prompts in the application form and respond to each question. The application form contains 9 sections:

1. Instructions
2. Organization Information
3. Organization Address Information
4. Applicant Contact Information
5. Project Information
6. Project Financials
7. Duty to Consult/Environmental Assessment
8. Procurement
9. Declaration/Signing

### Step 3 [joint projects only]:

Joint projects must provide supporting documentation by way of an individual partner-member municipal council resolution, or board of directors' resolutions or letter of agreement, and clearly stating the project name.

### Step 4:

The application form and required attachments (i.e. supporting documents etc.) for applicants with **one** project must be submitted through Transfer Payment Ontario by **4:59 p.m. EDT on December 21, 2020**, and applicants with more than one project must be submitted through Transfer Payment Ontario by **4:59 p.m. EDT on January 7, 2021**. Scanned application forms will not be accepted.

The application requires the following **mandatory** documents to be submitted:

1. **A smart form for Environmental Assessment and Aboriginal Duty to Consult (ACEA)**. The ACEA Smart Form is available through TPON.
2. **A KML file** with project location details. Projects submitted under category 1 will be provided a KML file to use for uploading with their application - see TPON page for the file called "Category 1- KML File".



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**Note 1:** The ACEA Smart Form provides a self-evaluation component with a list of projects that are excluded from an assessment because they have no federal EA requirements or duty to consult with Indigenous People. If a project is not in the exclusion list, applicants are required to submit a consultation plan or records of consultation when submitting an application. Refer to [Appendix E](#) on List of excluded projects in the ACEA Smart Form.

**Note 2:** Municipal council resolution is required for joint projects prior to provincial nomination to the federal government and is encouraged to be included when application is submitted.

Failure to meet submission requirements will result in an incomplete submission and the submission may be considered ineligible. For the application form completeness check, please refer to [Appendix C](#). **If you are unable to submit the application form through Transfer Payment Ontario, please contact: [TPONCC@ontario.ca](mailto:TPONCC@ontario.ca) or call (416) 325-6691/(855) 216-3090 and log a ticket to demonstrate the timing of your request was on or before the deadline date.**

### **Step 5:**

Once the completed application form has been submitted, an automated acknowledgement of receipt and a file number will be emailed to the applicant. Please contact TPON if confirmation is not received within 2 business days.

### **Step 6:**

Projects will be assessed by the province and nominated for federal government review and approval. **Provincial project nomination to the federal government does not guarantee funding approval.**

### **Step 7:**

Applicants will be notified of both successful and unsuccessful projects. Provincial staff will be available to provide feedback for unsuccessful projects, if requested after projects have been nominated to the federal government for approval.

### **Step 8:**

Successful municipal applicants will be required to obtain a municipal by-law or council resolution to execute the project level transfer payment agreement with the provincial government. Applicants are encouraged to submit the municipal council resolution when submitting their applications, if possible.

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### Step 10:

Prior to signing the transfer payment agreement, applicant will require procurement to be executed through a value-for-money process. Projects must undertake a competitive pricing or tendering process to demonstrate value-for-money. Applicants may be requested by the province to provide:

- Copies of proposals or bids from three (3) bidders;
- Statement indicating selected bidder; and
- Written explanation if the lowest bid is not chosen.

## 4. EVALUATION PROCESS

### 4.1 Recipient Eligibility and Application Completeness

The province will be reviewing projects to ensure it meets federal COVID-19 Resilience Infrastructure Stream program eligibility requirements and working with ministries across the government to ensure alignment with provincial policies and regulations. Additionally, all mandatory fields of the application form must be populated correctly for a submission to be considered validated and complete.

### 4.2 Project Scope Review

Projects must meet federal project eligibility requirements and be achievable within the program timelines.

#### 4.2.1 Asset Management Planning

Due to the nature of the projects, the submission of an Asset Management Planning is exempted from the COVID-19 Resilience Infrastructure Stream – Local Government Intake.

## 5. FINANCIAL, CONTRACTUAL AND REPORTING REQUIREMENTS

### 5.1 Maximum Project Costs

- Total eligible costs for each submitted project cannot exceed \$10 million.
- Municipalities will have the opportunity to submit projects based on their cap for review and approval, but eligible costs associated with any given project cannot exceed the amount allocated and cannot exceed \$10 million.

**Note:** Applicants must pay for all ineligible project costs as well as any cost over-runs experienced on a project. **Cost over-runs reflect any costs that exceed the total project cost submitted at the time of application.**

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### 5.2 Stacking of Funding

- Stacking COVID stream funding with other provincial projects is not allowed. For example, funding allocation received under Ministry of Education or Ministry of Long-Term Care's COVID funding cannot be used towards the same project.
- Applicants are also not allowed to apply for funding for projects approved under other Investing in Canada Infrastructure Program streams that have been nominated to the federal government.

Applicants can apply for a project at the same location as a project already receiving funding from another capital program where the project in question would be ineligible for funding, but the applicant must clearly scope out the component that is unique to the COVID-19 Resilience Infrastructure funding stream application. The maximum funding from all federal sources to a project approved for COVID-19 resilience infrastructure stream funding will be up to eighty percent (80%) of eligible expenditures for municipalities.

Applicants who are not sure how to best combine funding are encouraged to contact the ICIP COVID-19 Resilience Infrastructure Stream– Local Government Intake team at [ICIPCOVID@ontario.ca](mailto:ICIPCOVID@ontario.ca) **before submitting an application.**

### 5.3 Eligible Costs

Project **costs are eligible only if they are incurred after federal approval.** Eligible expenditures will include the following:

- All costs considered by Canada and Ontario to be direct and necessary for the successful implementation of an eligible project, and which may include third party costs such as project management, capital costs, construction and materials, design / engineering and planning, and contingency costs (25% maximum).
  - Contingency cost from 5-25% should be outlined in the application form under Other cost.
- The incremental costs of employees of a recipient may be included as eligible expenditures for a project under the following conditions:
  - The recipient is able to demonstrate that it is not economically feasible to tender a contract; and
  - The arrangement is approved in advance and in writing by Canada and Ontario.
  - *Note: Applicants submitting for these costs must submit a rationale for the use of own-force labour when the application is submitted.*
- Costs associated with Aboriginal consultation and engagement activities.

**Note 1:** *Contracts must be awarded after federal approval of funding. Contracts awarded before approval of funding are not eligible for reimbursement.*

**Note 2:** *Capital costs are only eligible once the project receives notification that Canada is satisfied that the applicant has met its Duty to Consult and Environmental Assessment requirements. Before this notification is received, no site preparation, vegetation removal or construction may take place*

## **5.4 Ineligible Costs**

The federal government has determined the following costs as ineligible for funding:

- Costs incurred *before* federal project approval and all expenditures related to contracts signed prior to federal project approval,
- Costs incurred for cancelled projects
- Costs related to furnishing and non-fixed assets which are not essential for the operation of the project
- Acquisition or leasing of land, buildings and other facilities
- Leasing equipment other than equipment directly related to the construction of the project
- Real estate fees and related costs
- Financing charges
- Legal fees
- Loan interest payments including those related to easements (e.g. surveys)
- Costs of completing the application
- Taxes, regardless of rebate eligibility
- Any goods and services costs which are received through donation or In-kind
- Staff costs, unless *pre-approved* by the federal and provincial governments
- Operating costs and regularly scheduled maintenance work
- Costs of relocating entire communities
- Cost incurred for projects that have started after September 30, 2021
- Costs incurred after December 31, 2021 for projects in non-remote locations in the provinces and costs incurred in remote locations after December 31, 2022
- Costs that have not been claimed for reimbursement by January 31, 2022 and January 31, 2023 for projects in remote communities
- All capital costs, including site preparation and construction costs, until Canada has confirmed in writing that environmental assessment and Indigenous consultation obligations have been met and continue to be met.
- All costs related to any component of the project other than the approved scope

A more detailed list of eligible and ineligible expenditure categories will be provided in individual project level contribution agreements.

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### **5.5 Payments**

Funding is claims based and will be reimbursed upon review and approval of eligible costs under transfer payment agreements. The claims process requires recipients to submit claims for the Ministry's review, approval and submission to Canada and for Canada's review and approval once received from Ontario. Details will be included in the transfer payment agreement. All costs incurred after December 31, 2021 for projects in non-remote locations and costs incurred in remote locations after December 31, 2022 are ineligible.

**Recipients are required to keep all receipts/invoices and claims as they are subject to audit by the province or the federal government.**

**Note:** A holdback of 10% may be applied to payments under the program. The holdback would be released upon successful completion of all reporting requirements following project completion.

### **5.6 Contractual Obligations**

Successful applicants will be required to sign a provincial contribution agreement containing clauses regarding, among other things, items such as insurance, arm's length requirements, communications (including project signage), reporting requirements, and obligations with respect to consultations with Indigenous groups.

Successful applicants will be required to obtain a municipal council resolution or board of director/governing body resolution or letter of agreement to execute the project level contribution agreement with the province. Joint applicants will be required to enter into a joint partnership agreement and must provide a copy of that agreement to Ontario.

### **5.7 Reporting Requirements**

Progress reports for all approved projects under the COVID-19 Resilience Infrastructure Stream - Local Government Intake will need to be submitted at a minimum, on a quarterly basis. Specific reporting requirements and dates will be outlined in individual transfer payment agreements.

## **6. CONSULTATIONS WITH INDIGENOUS PEOPLES**

The Government of Canada, the Government of Ontario and municipalities [may have a duty to consult and, where appropriate, accommodate Indigenous peoples](#) (e.g., First Nation, Inuit and Métis communities) where an activity is contemplated that may adversely impact an established or asserted Indigenous or treaty right.

Before providing funding to a project, the Government of Ontario will assess whether its duty to consult obligations are engaged. If the duty to consult is triggered, Ontario may delegate the procedural aspects of consultation to project proponents. Therefore, it is important that all applicants recognize that a duty to consult process may be necessary and appropriately plan for this work (e.g., resources, time, etc.) as part of their funding submission. *The application form contains preliminary questions to begin considering the potential that a duty to consult may exist.*

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Consultation requirements will vary depending on the size and location of the project in question and the depth and scope of the project's potential adverse impacts on Indigenous treaty rights. For successful applications, the Province will provide further details in writing surrounding specific consultation requirements, including which communities require consultation. Throughout the duration of the project applicants should ensure they are fulfilling the duty to consult requirements delegated to them.

### **7. FURTHER INFORMATION**

Please contact the ICIP COVID-19 Resilience Infrastructure– Local Government Intake team in the Ministry of Infrastructure by email at [ICIPCOVID@ontario.ca](mailto:ICIPCOVID@ontario.ca).

## **Appendix A – LIST OF REMOTE AND NON-REMOTE MUNICIPAL COMMUNITIES**

<b>#</b>	<b>Name</b>	<b>Remote Community (Y/N)</b>
1	City of Barrie	No
2	City of Belleville	No
3	City of Brampton	No
4	City of Brantford	No
5	City of Brockville	No
6	City of Burlington	No
7	City of Cambridge	No
8	City of Clarence–Rockland	No
9	City of Cornwall	No
10	City of Dryden	No
11	City of Elliot Lake	No
12	City of Greater Sudbury	No
13	City of Guelph	No
14	City of Hamilton	No
15	City of Kawartha Lakes	No
16	City of Kenora	No
17	City of Kingston	No
18	City of Kitchener	No
19	City of London	No
20	City of Markham	No
21	City of Mississauga	No
22	City of Niagara Falls	No
23	City of North Bay	No
24	City of Orillia	No
25	City of Oshawa	No
26	City of Ottawa	No
27	City of Owen Sound	No
28	City of Pembroke	No
29	City of Peterborough	No
30	City of Pickering	No
31	City of Port Colborne	No
32	City of Quinte West	No
33	City of Richmond Hill	No
34	City of Sarnia	No

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35	City of Sault Ste. Marie	No
36	City of St. Catharines	No
37	City of St. Thomas	No
38	City of Stratford	No
39	City of Temiskaming Shores	No
40	City of Thorold	No
41	City of Thunder Bay	No
42	City of Timmins	No
43	City of Toronto	No
44	City of Vaughan	No
45	City of Waterloo	No
46	City of Welland	No
47	City of Windsor	No
48	City of Woodstock	No
49	County of Brant	No
50	County of Bruce	No
51	County of Dufferin	No
52	County of Elgin	No
53	County of Essex	No
54	County of Frontenac	No
55	County of Grey	No
56	County of Haliburton	No
57	County of Hastings	No
58	County of Huron	No
59	County of Lambton	No
60	County of Lanark	No
61	County of Lennox & Addington	No
62	County of Middlesex	No
63	County of Northumberland	No
64	County of Oxford	No
65	County of Perth	No
66	County of Peterborough	No
67	County of Prince Edward	No
68	County of Renfrew	No
69	County of Simcoe	No
70	County of Wellington	No
71	District Municipality of Muskoka	No
72	Haldimand County	No
73	Loyalist Township	No



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74	Municipality of Arran-Elderslie	No
75	Municipality of Bayham	No
76	Municipality of Bluewater	No
77	Municipality of Brighton	No
78	Municipality of Brockton	No
79	Municipality of Brooke-Alvinston	Yes
80	Municipality of Callander	Yes
81	Municipality of Calvin	Yes
82	Municipality of Casselman	Yes
83	Municipality of Central Elgin	No
84	Municipality of Central Huron	No
85	Municipality of Central Manitoulin	Yes
86	Municipality of Centre Hastings	Yes
87	Municipality of Charlton and Dack	Yes
88	Municipality of Chatham-Kent	No
89	Municipality of Clarington	No
90	Municipality of Dutton-Dunwich	Yes
91	Municipality of Dysart et al	No
92	Municipality of East Ferris	Yes
93	Municipality of Faraday	Yes
94	Municipality of French River	Yes
95	Municipality of Gordon/Barrie Island	Yes
96	Municipality of Greenstone	Yes
97	Municipality of Grey Highlands	No
98	Municipality of Hastings Highlands	Yes
99	Municipality of Highlands East	Yes
100	Municipality of Huron East	No
101	Municipality of Huron Shores	Yes
102	Municipality of Killarney	Yes
103	Municipality of Kincardine	No
104	Municipality of Lambton Shores	No
105	Municipality of Leamington	No
106	Municipality of Machin	yes
107	Municipality of Magnetawan	Yes
108	Municipality of Markstay-Warren	Yes
109	Municipality of Marmora and Lake	Yes
110	Municipality of Mattawan	Yes
111	Municipality of McDougall	Yes
112	Municipality of Meaford	No

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113	Municipality of Middlesex Centre	No
114	Municipality of Mississippi Mills	No
115	Municipality of Morris-Turnberry	Yes
116	Municipality of Neebing	Yes
117	Municipality of North Grenville	No
118	Municipality of North Middlesex	No
119	Municipality of North Perth	No
120	Municipality of Northern Bruce Peninsula	Yes
121	Municipality of Oliver Paipoonge	No
122	Municipality of Port Hope	No
123	Municipality of Powassan	Yes
124	Municipality of Red Lake	Yes
125	Municipality of Shuniah	Yes
126	Municipality of Sioux Lookout	No
127	Municipality of South Bruce	No
128	Municipality of South Dundas	No
129	Municipality of South Huron	No
130	Municipality of Southwest Middlesex	No
131	Municipality of St. Charles	Yes
132	Municipality of Strathroy-Caradoc	No
133	Municipality of Temagami	Yes
134	Municipality of Thames Centre	No
135	Municipality of Trent Hills	No
136	Municipality of Trent Lakes	No
137	Municipality of Tweed	No
138	Municipality of Wawa	Yes
139	Municipality of West Elgin	Yes
140	Municipality of West Grey	No
141	Municipality of West Nipissing	No
142	Municipality of West Perth	No
143	Municipality of Whitestone	Yes
144	Norfolk County	No
145	Regional Municipality of Durham	No
146	Regional Municipality of Halton	No
147	Regional Municipality of Niagara	No
148	Regional Municipality of Peel	No
149	Regional Municipality of Waterloo	No
150	Regional Municipality of York	No
151	Tay Valley Township	No

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152	The Nation Municipality	No
153	Town of Ajax	No
154	Town of Amherstburg	No
155	Town of Arnprior	No
156	Town of Atikokan	Yes
157	Town of Aurora	No
158	Town of Aylmer	No
159	Town of Bancroft	Yes
160	Town of Blind River	Yes
161	Town of Bracebridge	No
162	Town of Bradford West Gwillimbury	No
163	Town of Bruce Mines	Yes
164	Town of Caledon	No
165	Town of Carleton Place	No
166	Town of Cobalt	Yes
167	Town of Cobourg	No
168	Town of Cochrane	No
169	Town of Collingwood	No
170	Town of Deep River	Yes
171	Town of Deseronto	Yes
172	Town of East Gwillimbury	No
173	Town of Englehart	Yes
174	Town of Erin	No
175	Town of Espanola	Yes
176	Town of Essex	No
177	Town of Fort Erie	No
178	Town of Fort Frances	No
179	Town of Gananoque	No
180	Town of Georgina	No
181	Town of Goderich	No
182	Town of Gore Bay	Yes
183	Town of Grand Valley	Yes
184	Town of Gravenhurst	No
185	Town of Greater Napanee	No
186	Town of Grimsby	No
187	Town of Halton Hills	No
188	Town of Hanover	No
189	Town of Hawkesbury	No
190	Town of Hearst	No

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191	Town of Huntsville	No
192	Town of Ingersoll	No
193	Town of Innisfil	No
194	Town of Iroquois Falls	Yes
195	Town of Kapuskasing	No
196	Town of Kearney	Yes
197	Town of Kingsville	No
198	Town of Kirkland Lake	No
199	Town of Lakeshore	No
200	Town of LaSalle	No
201	Town of Latchford	Yes
202	Town of Laurentian Hills	Yes
203	Town of Lincoln	No
204	Town of Marathon	Yes
205	Town of Mattawa	Yes
206	Town of Midland	No
207	Town of Milton	No
208	Town of Minto	No
209	Town of Mono	No
210	Town of Moosonee	Yes
211	Town of New Tecumseth	No
212	Town of Newmarket	No
213	Town of Niagara-on-the-Lake	No
214	Town of Northeastern Manitoulin & The Islands	Yes
215	Town of Oakville	No
216	Town of Orangeville	No
217	Town of Parry Sound	No
218	Town of Pelham	No
219	Town of Penetanguishene	No
220	Town of Perth	No
221	Town of Petawawa	No
222	Town of Petrolia	No
223	Town of Plympton-Wyoming	No
224	Town of Prescott	Yes
225	Town of Rainy River	Yes
226	Town of Renfrew	No
227	Town of Saugeen Shores	No
228	Town of Shelburne	No
229	Town of Smiths Falls	No

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230	Town of Smooth Rock Falls	Yes
231	Town of South Bruce Peninsula	No
232	Town of Spanish	Yes
233	Town of St. Marys	No
234	Town of Tecumseh	No
235	Town of the Blue Mountains	No
236	Town of Thessalon	Yes
237	Town of Tillsonburg	No
238	Town of Wasaga Beach	No
239	Town of Whitby	No
240	Town of Whitchurch-Stouffville	No
241	Township of Addington Highlands	Yes
242	Township of Adelaide-Metcalfe	Yes
243	Township of Adjala-Tosorontio	No
244	Township of Admaston/Bromley	Yes
245	Township of Alberton	Yes
246	Township of Alfred and Plantagenet	No
247	Township of Algonquin Highlands	Yes
248	Township of Alnwick/Haldimand	No
249	Township of Amaranth	Yes
250	Township of Armour	Yes
251	Township of Armstrong	Yes
252	Township of Ashfield-Colborne-Wawanosh	No
253	Township of Asphodel–Norwood	Yes
254	Township of Assiginack	Yes
255	Township of Athens	Yes
256	Township of Augusta	No
257	Township of Baldwin	Yes
258	Township of Beckwith	No
259	Township of Billings	Yes
260	Township of Black River-Matheson	Yes
261	Township of Blandford-Blenheim	No
262	Township of Bonfield	Yes
263	Township of Bonnechere Valley	Yes
264	Township of Brethour	Yes
265	Township of Brock	No
266	Township of Brudenell, Lyndoch and Raglan	Yes
267	Township of Burpee and Mills	Yes
268	Township of Carling	Yes

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269	Township of Carlow/Mayo	Yes
270	Township of Casey	Yes
271	Township of Cavan Monaghan	No
272	Township of Central Frontenac	Yes
273	Township of Centre Wellington	No
274	Township of Chamberlain	Yes
275	Township of Champlain	No
276	Township of Chapleau	Yes
277	Township of Chapple	Yes
278	Township of Chatsworth	No
279	Township of Chisholm	Yes
280	Township of Clearview	No
281	Township of Cockburn Island	Yes
282	Township of Coleman	Yes
283	Township of Conmee	Yes
284	Township of Cramahe	No
285	Township of Dawn-Euphemia	Yes
286	Township of Dawson	Yes
287	Township of Dorion	Yes
288	Township of Douro–Dummer	No
289	Township of Drummond–North Elmsley	No
290	Township of Dubreuilville	Yes
291	Township of Ear Falls	Yes
292	Township of East Garafraxa	Yes
293	Township of East Hawkesbury	Yes
294	Township of East Zorra-Tavistock	No
295	Township of Edwardsburgh/Cardinal	No
296	Township of Elizabethtown-Kitley	No
297	Township of Emo	Yes
298	Township of Enniskillen	Yes
299	Township of Essa	No
300	Township of Evanturel	Yes
301	Township of Fauquier-Strickland	Yes
302	Township of Front of Yonge	Yes
303	Township of Frontenac Islands	Yes
304	Township of Gauthier	Yes
305	Township of Georgian Bay	Yes
306	Township of Georgian Bluffs	No
307	Township of Gillies	Yes

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308	Township of Greater Madawaska	Yes
309	Township of Guelph/Eramosa	No
310	Township of Hamilton	No
311	Township of Harley	Yes
312	Township of Harris	Yes
313	Township of Havelock–Belmont–Methuen	Yes
314	Township of Hilliard	Yes
315	Township of Hilton	Yes
316	Township of Hornepayne	Yes
317	Township of Horton	Yes
318	Township of Howick	Yes
319	Township of Hudson	Yes
320	Township of Huron-Kinloss	No
321	Township of Ignace	Yes
322	Township of James	Yes
323	Township of Jocelyn	Yes
324	Township of Johnson	Yes
325	Township of Joly	Yes
326	Township of Kerns	Yes
327	Township of Killaloe, Hagarty and Richards	Yes
328	Township of King	No
329	Township of La Vallee	Yes
330	Township of Laird	Yes
331	Township of Lake of Bays	Yes
332	Township of Lake of the Woods	Yes
333	Township of Lanark Highlands	No
334	Township of Larder Lake	Yes
335	Township of Laurentian Valley	No
336	Township of Leeds and the Thousand Islands	No
337	Township of Limerick	Yes
338	Township of Lucan-Biddulph	Yes
339	Township of Macdonald Meredith and Aberdeen Additional	Yes
340	Township of Machar	Yes
341	Township of Madawaska Valley	Yes
342	Township of Madoc	Yes
343	Township of Malahide	No
344	Township of Manitouwadge	Yes
345	Township of Mapleton	No
346	Township of Matachewan	Yes

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347	Township of Mattice - Val Cote	Yes
348	Township of McGarry	Yes
349	Township of McKellar	Yes
350	Township of McMurrich/Monteith	Yes
351	Township of McNab/Braeside	No
352	Township of Melancthon	Yes
353	Township of Minden Hills	No
354	Township of Montague	Yes
355	Township of Moonbeam	Yes
356	Township of Morley	Yes
357	Township of Mulmur	Yes
358	Township of Muskoka Lakes	No
359	Township of Nairn and Hyman	Yes
360	Township of Nipigon	Yes
361	Township of Nipissing	Yes
362	Township of North Algona Wilberforce	Yes
363	Township of North Dumfries	No
364	Township of North Dundas	No
365	Township of North Frontenac	Yes
366	Township of North Glengarry	No
367	Township of North Huron	Yes
368	Township of North Kawartha	Yes
369	Township of North Stormont	No
370	Township of Norwich	No
371	Township of O'Connor	Yes
372	Township of Opasatika	Yes
373	Township of Oro-Medonte	No
374	Township of Otonabee–South Monaghan	No
375	Township of Papineau-Cameron	Yes
376	Township of Pelee	Yes
377	Township of Perry	Yes
378	Township of Perth East	No
379	Township of Perth South	Yes
380	Township of Pickle Lake	Yes
381	Township of Plummer Additional	Yes
382	Township of Prince	Yes
383	Township of Puslinch	No
384	Township of Ramara	No
385	Township of Red Rock	Yes



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386	Township of Rideau Lakes	No
387	Township of Russell	No
388	Township of Ryerson	Yes
389	Township of Sables-Spanish Rivers	Yes
390	Township of Schreiber	Yes
391	Township of Scugog	No
392	Township of Seguin	Yes
393	Township of Selwyn	No
394	Township of Severn	No
395	Township of Sioux Narrows-Nestor Falls	Yes
396	Township of South Algonquin	Yes
397	Township of South Frontenac	No
398	Township of South Glengarry	No
399	Township of South Stormont	No
400	Township of Southgate	No
401	Township of South-west Oxford	No
402	Township of Southwold	Yes
403	Township of Springwater	No
404	Township of St. Clair	No
405	Township of St. Joseph	Yes
406	Township of Stirling-Rawdon	Yes
407	Township of Stone Mills	No
408	Township of Strong	Yes
409	Township of Tarbutt	Yes
410	Township of Tay	No
411	Township of Tehkummah	Yes
412	Township of Terrace Bay	Yes
413	Township of The Archipelago	Yes
414	Township of The North Shore	Yes
415	Township of Tiny	No
416	Township of Tudor and Cashel	Yes
417	Township of Tyendinaga	Yes
418	Township of Uxbridge	No
419	Township of Val Rita-Harty	Yes
420	Township of Wainfleet	No
421	Township of Warwick	Yes
422	Township of Wellesley	No
423	Township of Wellington North	No
424	Township of West Lincoln	No

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425	Township of White River	Yes
426	Township of Whitewater Region	No
427	Township of Wilmot	No
428	Township of Wollaston	Yes
429	Township of Woolwich	No
430	Township of Zorra	No
431	United Counties of Leeds and Grenville	No
432	United Counties of Prescott and Russell	No
433	United Counties of Stormont, Dundas and Glengarry	No
434	United Townships of Head, Clara and Maria	Yes
435	Village of Burk's Falls	Yes
436	Village of Hilton Beach	Yes
437	Village of Merrickville–Wolford	Yes
438	Village of Newbury	Yes
439	Village of Oil Springs	Yes
440	Village of Point Edward	Yes
441	Village of South River	Yes
442	Village of Sundridge	Yes
443	Village of Thornloe	Yes
444	Village of Westport	Yes

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## **Appendix B – PROJECT ELIGIBILITY CRITERIA**

**Category 1: Retrofits, repairs and upgrades for municipal, provincial, territorial and indigenous buildings, health infrastructure and schools**

<b>Eligible Asset Type</b>	<b>Asset Sub-Type</b>
Government buildings (Partnership or not - Non-profits/BPS are not eligible under this asset type)	<ul style="list-style-type: none"> <li>• Administrative buildings</li> <li>• Fire halls</li> <li>• Police stations</li> <li>• Maintenance facilities</li> <li>• Physical Plants</li> <li>• Public works buildings (e.g. transformer sub-stations, water treatments facilities, hazardous waste disposal facilities)</li> <li>• Food safety infrastructure (committee freezers, green houses etc)</li> <li>• Other public sector building that delivers or provides services or programming</li> </ul>
Health infrastructure	<ul style="list-style-type: none"> <li>• Hospitals</li> <li>• Morgues</li> <li>• Nursing homes and senior citizen homes</li> <li>• Long-term care facilities</li> <li>• Wellness centres</li> <li>• Paramedic Services facility</li> <li>• Health centres, clinics and other health care buildings</li> <li>• Community interest facility e.g. mental health and addiction centres</li> <li>• Rehabilitation centres</li> <li>• Youth services facilities</li> <li>• Social and supportive housing</li> <li>• Paramedic and support vehicles</li> </ul>
Educational infrastructure	<ul style="list-style-type: none"> <li>• Day care facilities</li> <li>• Schools (e.g. high school, college)</li> <li>• Adult education facilities</li> <li>• Playgrounds</li> <li>• Universities</li> <li>• Sports facilities</li> <li>• Computer labs and web infrastructure</li> <li>• School theatres</li> <li>• School libraries</li> <li>• Performing arts centres</li> <li>• Colleges</li> <li>• Research centres</li> <li>• Student housing</li> <li>• Student services buildings</li> <li>• Agricultural education infrastructure (barns, green houses, etc.)</li> </ul>

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**Category 2: COVID-19 Resilience Infrastructure, including measures to support physical distancing**

<b>Eligible Asset Type</b>	<b>Asset Sub-Type</b>
Build or modify infrastructure to respond to the Covid-19 pandemic.	<ul style="list-style-type: none"> <li>• Safety retrofits for public sector buildings</li> <li>• Safety retrofits for rolling stock</li> <li>• Safety measures or physical distancing for social housing, LT care facilities or shelters</li> <li>• Expand single rooms within existing hospitals</li> <li>• Separation infrastructure for infectious disease care from other care (e.g., COVID-19 wards and dedicated facilities)</li> <li>• Assets to facilitate rapid expansion of intensive care capacity</li> <li>• Renovate public facilities to serve as designated hospital overflow sites</li> <li>• Emergency vehicles</li> <li>• Security support vehicles</li> <li>• Barriers</li> <li>• Passenger safety improvements</li> <li>• Driver safety improvements (barriers etc.)</li> <li>• Video screens and PA systems for announcements</li> <li>• Automatic vehicle location technology</li> <li>• Security enhancements</li> <li>• Food security infrastructure</li> <li>• Broadband or mobile/cellular projects*</li> </ul>

**Category 3: Active transportation infrastructure, including parks, trails, foot bridges, bike lanes and multi-use paths**

<b>Eligible Asset Type</b>	<b>Asset Sub-Type</b>
Active transportation infrastructure	<ul style="list-style-type: none"> <li>• Parks trails and multi-use paths</li> <li>• Bike and pedestrian lanes on existing or new roads or highways</li> <li>• Sidewalks</li> <li>• Footpaths and foot bridges</li> <li>• Active transportation support facility (e.g. bike parking/storage)</li> <li>• Street and park furniture (e.g. benches, shade areas, planters)</li> <li>• Playground infrastructure within parks (e.g., tennis courts, swimming pools) *</li> </ul>

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**Category 4: Disaster mitigation and adaptation infrastructure, including natural infrastructure, flood and fire mitigation, and tree planting and related infrastructure.**

<b>Eligible Asset Type</b>	<b>Asset Sub-Type</b>
Climate Change, natural disasters, extreme weather	<ul style="list-style-type: none"> <li>• Forest</li> <li>• Shoreline vegetation</li> <li>• Green Roofs</li> <li>• Bioswales/rain gardens</li> <li>• Aquifer</li> <li>• Wetland restoration</li> <li>• Barriers</li> <li>• Dams</li> <li>• Dykes</li> <li>• Drainage canals</li> <li>• Floodways</li> <li>• Man-made wetlands</li> <li>• Retaining walls and other shoreline protection such as rock revetment</li> <li>• Seawalls and breakwaters</li> <li>• Weirs</li> <li>• Pump station (to increase hydraulic capacity and reduce flooding)</li> </ul>
Floods and Fires	<ul style="list-style-type: none"> <li>• Barriers</li> <li>• Dams</li> <li>• Dykes</li> <li>• Drainage canals</li> <li>• Floodways</li> <li>• Man-made wetlands</li> <li>• Retaining walls and other shoreline protection such as rock revetment</li> <li>• Seawalls and breakwaters</li> <li>• Weirs</li> <li>• Pump station (to increase hydraulic capacity and reduce flooding)</li> </ul>
Assets associated with afforestation and reforestation	<ul style="list-style-type: none"> <li>• Tree planting projects</li> <li>• Coordination or distribution centres</li> <li>• Nurseries</li> <li>• Greenhouses</li> <li>• Access roads and bridges (that provide access to areas where tree planting will take place)</li> </ul>

\*Note: these are new additions from the federal government and are not available as drop-down options in the application form. If your project will contain one of these asset sub-types, please indicate “Other” in the drop-down menu in the application form and describe the asset sub-type.

## Appendix C – APPLICATION FORM COMPLETENESS CHECK

A complete project submission includes the following:

- ☐ A completed Project Application Form
- ☐ KML file with project location details. A map in PDF format is **not** acceptable. Please refer to [Appendix E](#) on How to Create A KML file
- ☐ Signed attestation by Ultimate Recipient
- ☐ A smart form for Environmental Assessment and Aboriginal Duty to Consult (PDF format), when required, including supporting documentation (e.g. the consultation file and the follow-up table on concerns) if available. The ACEA Smart Form is available through TPON.

For questions about the form please contact Infrastructure Canada at:  
[INFC.AboriginalConsultEnv-Consultaautochtonesenv.INFC@canada.ca](mailto:INFC.AboriginalConsultEnv-Consultaautochtonesenv.INFC@canada.ca)

**Note:** Municipal council resolution is required for joint projects prior to provincial nomination to the federal government and is encouraged to be included when application is submitted.

The project application contains 9 sections:

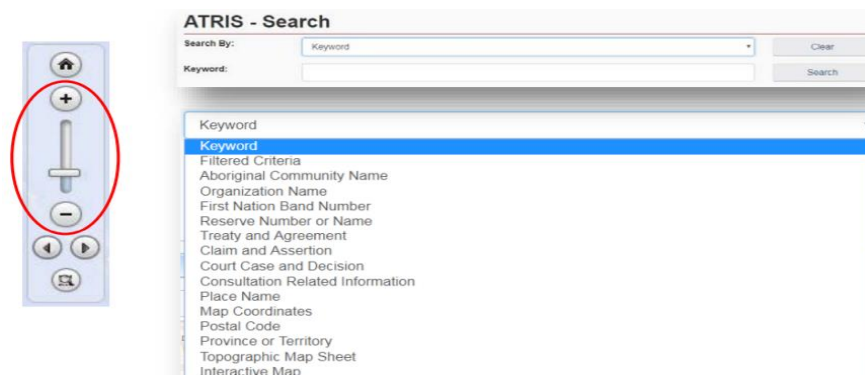
1. Instructions
2. Organization Information
3. Organization Address Information
4. Applicant Contact Information
5. Project Information
6. Project Financials
7. Duty to Consult/Environmental Assessment
8. Procurement
9. Declaration/Signing

## Appendix D – HOW TO CREATE A KML FILE

We ask that all proponents provide their project location in one single format as a .KML file. This simple file type, designed specifically for the visualization of geographic data, is compatible with the work we need to perform and provides an accurate and detailed representation of the project location. Using a .KML allows a variety of point, polygon, and line data to be represented spatially with detail and consistency. A .KML file can be created easily by anyone using Indigenous and Northern Affairs Canada's (INAC) publicly available Aboriginal & Treaty Rights Information System (ATRIS) web-based application or Google Earth's free desktop application, as well as other geographic software packages like ArcGIS or QGIS. This guide will walk you through the steps to do so using ATRIS or Google Earth.

### Using ATRIS:

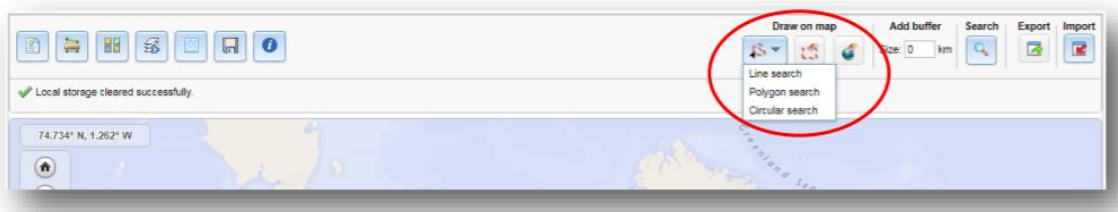
1. Navigate to INAC's publicly available ATRIS web-based application using this link:  
[http://sidait-atris.aadnc-aandc.gc.ca/atris\\_online/Content/Search.aspx](http://sidait-atris.aadnc-aandc.gc.ca/atris_online/Content/Search.aspx)
2. Navigate to the project location in the map viewer, either by clicking, dragging, and scrolling to zoom, or using the various search options available in the 'Search By:' drop down menu.



3. Draw your project on the map in the exact location using the “Draw on map” tools drop down located in the top right of the ATRIS interface. You may draw as many components of varying types (point\*, line, polygon) as necessary to be saved as one single .KML file.

\*ATRIS users will not be able to create a geometry “point” in GIS terms, but the “Circular Search” option allows users to create circular polygons able to mimic points in terms of scale.

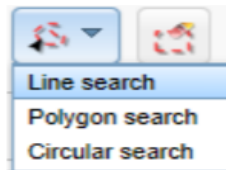
\*ATRIS users will not be able to create a geometry “point” in GIS terms, but the “Circular Search” option allows users to create circular polygons able to mimic points in terms of scale.



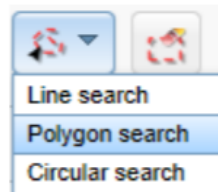
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Choose the appropriate drawing tool for the type of component you are drawing:

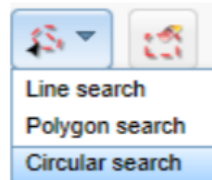
- Line search – Click as many times as necessary to create a line that represents your linear project feature. Double click to complete. Examples include: roads, sewer lines, railways, pipelines, trails, transmission lines, etc.



- Polygon search – Click as many times as necessary to create a closed polygon that represents the project feature. Double click to complete. Examples include: building footprints, vegetation cuts, sewer/wastewater lagoons, etc.



- Circular search – Click on the map to automatically create a circle. To create a smaller circle similar to a point, zoom in as close as possible on the map before clicking. Alternatively, click and drag, then release to draw a circular project feature yourself. Examples include: wells, outfalls, culverts, etc.



If at any time you wish to erase anything you've drawn, use the following two options:



Erase by Exent: Click and drag to create a shape around what you want to delete. Anything intersecting the box will be deleted when you release.



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Global Erase: This will erase everything on the map. Click OK when prompted to clear the map viewer and start fresh.

4. Once you are satisfied with the drawn representation of your project, click the 'Export' button.



The .KML will download as 'SearchAreas.kml' (unless you have specified otherwise) to the location where your browser saves downloads. The file name can be changed to something that reflects the project name before sending it to INFC.

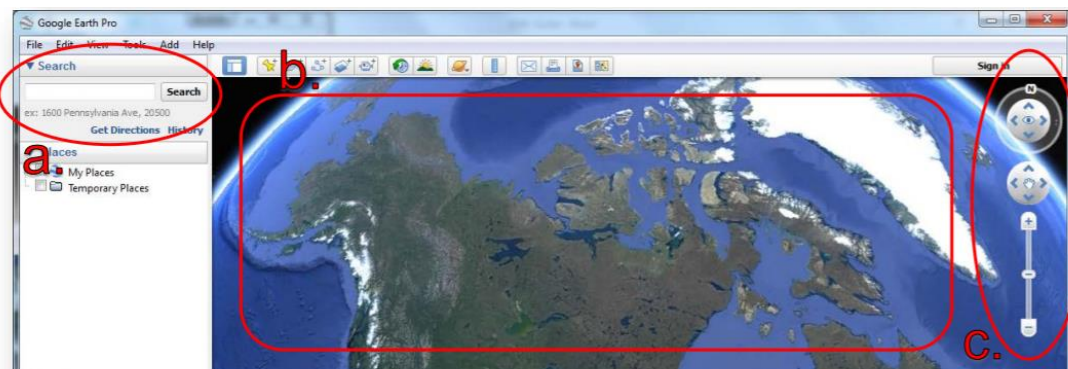
Once saved, the .KML file is ready to be uploaded or sent via email. Should you need any further assistance with ATRIS, please visit the following link to find more information about ATRIS training webinars:

[https://www.aadnc-aandc.gc.ca/eng/1100100014686/1100100014687#sec1\\_1](https://www.aadnc-aandc.gc.ca/eng/1100100014686/1100100014687#sec1_1)

Using Google Earth:

\*If you already have Google Earth installed on your system, skip to step 2.

1. If you don't already have Google Earth (free) installed on your system, follow the download instructions at this link: <https://www.google.com/earth/desktop/>
2. Navigate to your project location using one or more of the following options:
  - a. Typing an address or coordinates in the search bar
  - b. Clicking, dragging, and scrolling in the map viewer
  - c. Using the navigation tools



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Draw your project on the map in the proper location using the placemark, polygon, and path tools (pictured below). You may draw as many components of varying types (point, line, polygon) as necessary.

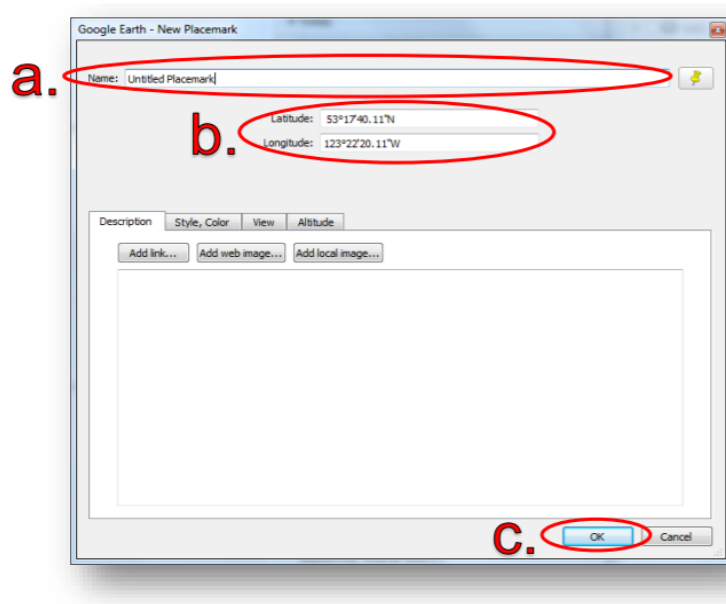


Choose the appropriate drawing tool for the type of component you are drawing:

- a. Placemark: point project components – Examples include: wells, outfalls, culverts, etc.



Clicking this button will add a placemark to the map and bring up a corresponding dialogue box (see below).

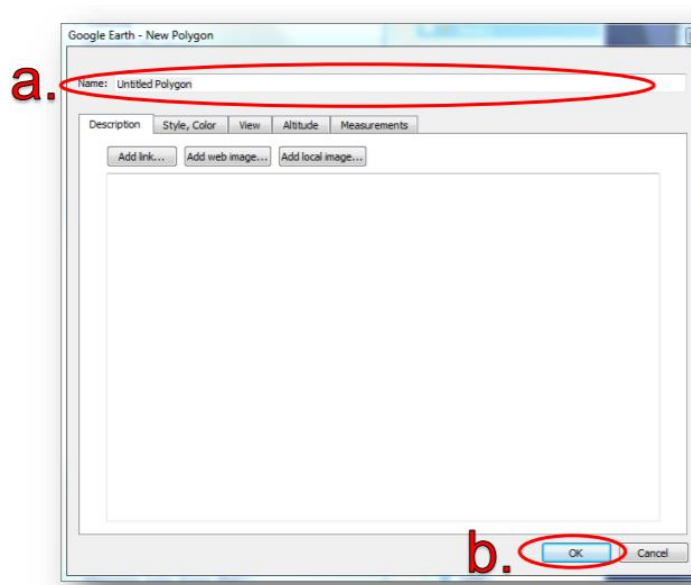


- You can move the placemark by clicking and dragging it to the desired location, or entering the desired latitude and longitude coordinates in the dialogue box (a).
- You can rename the placemark by changing the entry in the 'Name' field of the dialogue box (b).
- Click 'OK' when finished (c).

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- b. Polygon: project components that consist of an area of any shape  
– Examples include: building footprints, vegetation cuts, sewer/wastewater lagoons, etc.

Clicking this button will bring up a dialogue box and a crosshair cursor (see below). Click as many times as necessary to create a closed polygon that represents your project feature.



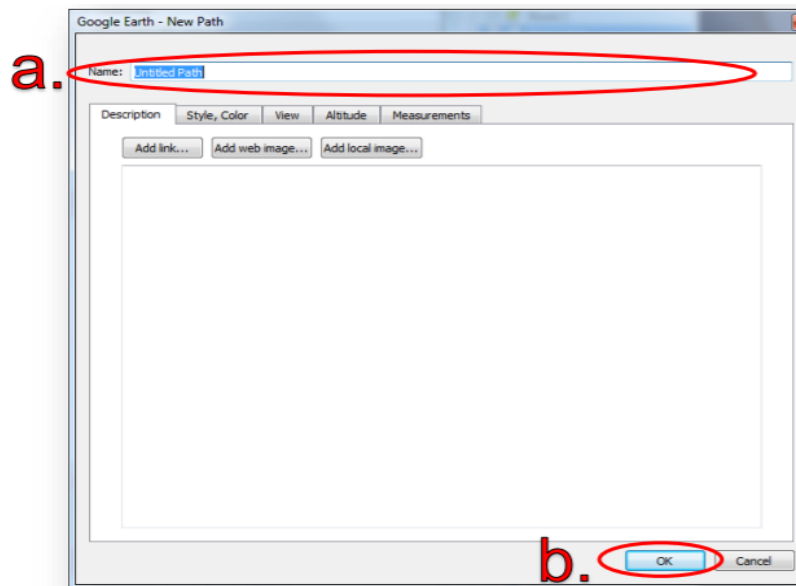
- You can rename the polygon by changing the entry in the 'Name' field of the dialogue box (a).
- Click 'OK' when finished (b).

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- c. Path: linear project components – Examples include: roads, sewer lines, railways, pipelines, trails, transmission lines, etc

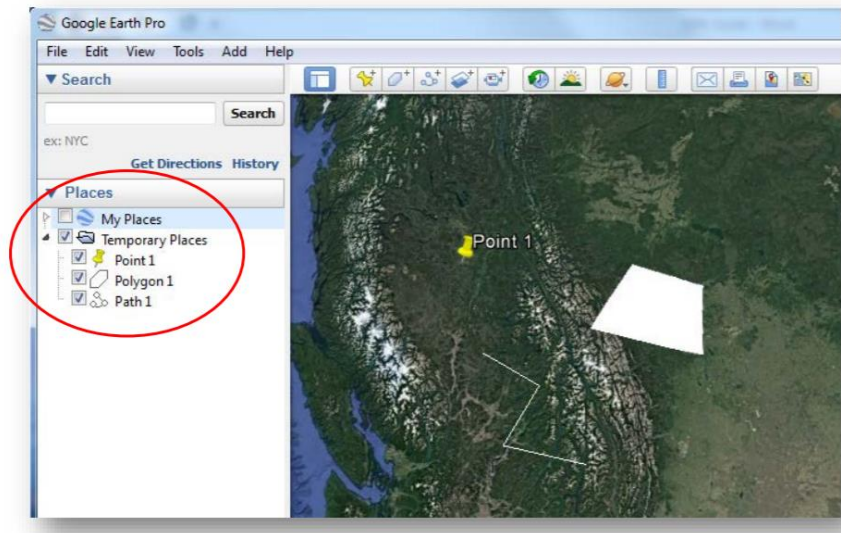
Clicking this button will bring up a dialogue box and a crosshair cursor (see below). Click as many times as necessary to create a line that represents your project feature.



- You can rename the path by changing the entry in the 'Name' field of the dialogue box (a).
- Click 'OK' when finished (b).

All drawn components will appear in the 'Places' sidebar under the 'Temporary Places' folder.

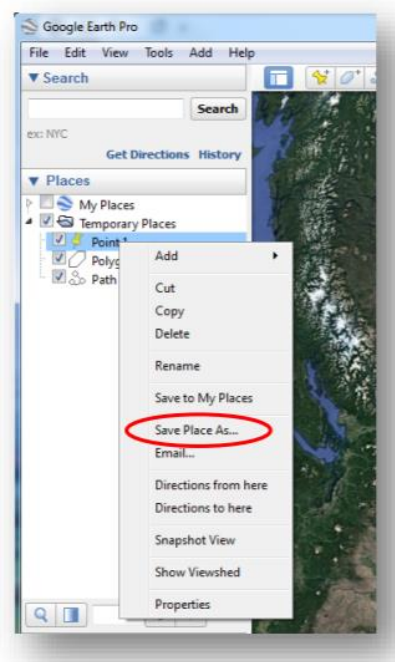
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Export the shapes to .KML to be shared.

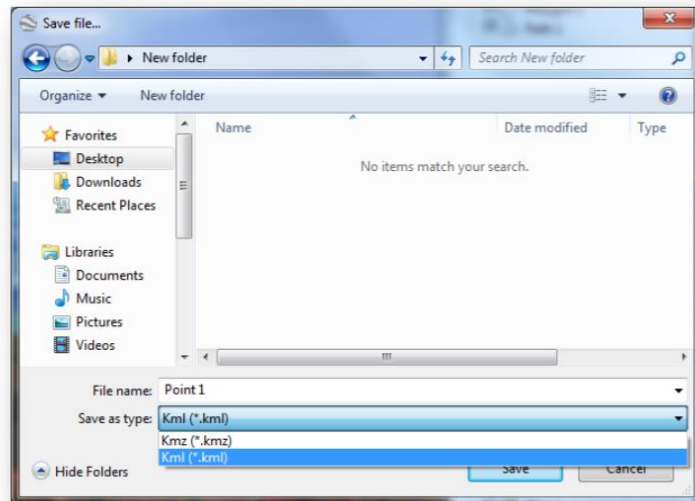
\* Warning: If you have multiple shapes, they will need to be exported individually as separate .KML files.

a. Right click on the component in the 'Places' sidebar and click 'Save Place As...'.



b. Change the file type from .KMZ to .KML using the 'Save as type:' drop down menu.

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Choose the location where you would like to save the file in the file browser. You will need to locate it later on to send it to INFC.



Click 'Save' when you are finished. You are now ready to upload or email the file to INFC.

\*Repeat Step 4 for as many project components as you have created if you have more than one.

## Appendix E – LIST OF EXCLUDED PROJECTS IN THE ACEA SMART FORM

As part of the application process for funding, applicants are required to complete the following smart form to determine if there are any federal environmental assessments requirements (Northern EA Regimes, Modern Treaties, Impact Assessment Act) that could apply to the project. In addition, the information provided will also be used by INFC to determine if there is a requirement to consult with Indigenous Groups. This requirement may already be met by early engagement with Indigenous groups.

By checking one of the boxes below, the applicant has self-evaluated the project and determined that all components of the project **exclusively** meets one or more of the project descriptions. Please contact [infrc.aboriginalconsultevconsultautochtonesenv.infrc@canada.ca](mailto:infrc.aboriginalconsultevconsultautochtonesenv.infrc@canada.ca) if you are unsure if the project meets any of the project descriptions listed here. For example, replacement of existing water pipes (conveyance projects) outside of an existing water treatment plant footprint, would not meet the description here for exclusion. Assessment could take longer if you select an inaccurate category and the project is not excludable.

Projects listed below are excluded from an assessment because they have no federal EA requirements or duty to consult with Indigenous People.

### **No Physical Work**

- ☐ A desktop study for a potential future project.
- ☐ Purchase of fleet vehicles for ground transportation
- ☐ Purchase of mobile infrastructure to provide medical response to pandemic (ambulance, buses, RV, trailers)
- ☐ Purchase of temporary infrastructure to support pandemic response (tents, shelters, portable trailer units)
- ☐ Other

**Physical Works** (Note there is overlap between the types of categories below but they have been organized to make it easier for you to find your project type).

Pandemic Response Infrastructure (meets one of the following descriptions, a-e)

- ☐ a. Retrofits, repairs, upgrades and repurposing **existing** municipal and provincial buildings to support physical distancing and pandemic response (with no expansion of infrastructure)
- ☐ b. Retrofits, repairs, upgrades and repurposing **existing** community, cultural, recreational, wellness, health and school infrastructure to support physical distancing and pandemic response (with no expansion of infrastructure)
- ☐ c. Retrofits, repairs, upgrades and repurposing **existing infrastructure** to serve as emergency shelter centers, mental health centers, community support, health care centers, alternative care sites, testing centers vaccination centers, homeless shelters, women shelters, youth's shelter, and emergency response centers (with no expansion of infrastructure)
- ☐ d. Installation of temporary infrastructure (required for a short term and not intended for permanent use) to support pandemic response (drive thru testing sites, alternative health

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care facilities, health care sites, surveillance centers, portable classrooms to allow physical distancing at schools)

- ☐ e. Developments by Indigenous proponents on Indian Reserve lands that are specific to pandemic response, that provide support for the community (e.g. health care centers, emergency shelter centers, mental health centers, community support, alternative care sites, testing centers, vaccination centers, homeless shelters and emergency response centers)

Existing Physical Works & Buildings - The operation, maintenance, rehabilitation, retrofit, repurposing or repair of an **existing** physical work or building (including municipal and provincial buildings, health infrastructure and schools) that (meets one of the following descriptions, a-b)

- ☐ a. Physical works carried out entirely **within the interior of a building**
- ☐ b. Replacement or repair of windows, roof, ventilation, or façade

Existing Fleet Vehicles

Retrofit, rehabilitation, or repurposing of **existing** fleet vehicles Transit (meets one of the following descriptions, a-d)

- ☐ a. Upgrades to public sector urban commuter transit (e.g. upgrades to the interior of buses, installation of driver shields, installation of securing belts, driver barriers, measures to support physical distancing, ventilation, sanitation systems)
- ☐ b. Upgrades to public sector commuter ferry infrastructure (e.g. measures to support physical distancing, ventilation, sanitation systems)
- ☐ c. Installation of bus shelters that are not on federal lands, are less than 100 m<sup>2</sup> in area, and not within 15 m of a waterbody
- ☐ d. Retrofits, rehabilitation, modification, upgrade of existing transit facility infrastructure to support pandemic response (with no expansion of infrastructure)

Recreation Facilities - Modifications to an **existing** recreation facility, community center, cultural center, wellness center, sports field, ice rink, parks and public spaces (meets one of the following descriptions, a-j)

- ☐ a. Retrofit including ventilation, insulation and lighting upgrade
- ☐ b. Roof replacement for community buildings
- ☐ c. Community pool upgrades
- ☐ d. Upgrades to sports fields
- ☐ e. Installation of pre-fabricated dome over an existing sports field
- ☐ f. Installation of a pre-fabricated roof over an existing ice rink
- ☐ g. Installation of modification of equipment (e.g., generator with no expansion to fuel storage or mechanical sump pump)
- ☐ h. Installation of infrastructure (e.g., installation of physical barriers, signage) to support physical distancing
- ☐ i. Installation to support health or healthcare (e.g., handwashing stations, hand sanitizer stations)
- ☐ j. Repurposing infrastructure to support pandemic response (e.g., social housing, temporary shelter, healthcare)



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Water Treatment Plant (does not include wastewater treatment) - Improvements to an **existing** water treatment facility within existing footprint of the Water Treatment Plant.

- ☐ Includes maintenance, modification, and/or replacement of existing components and no capacity increase or change to raw water supply.

Lift Stations and Pump Stations - Improvements to **existing** lift and pump stations (meets one of the following descriptions, a-b)

- ☐ a) Maintenance and upgrades to mechanical and electrical systems and controls
  - ☐ b) Replacement of pumps or components (within existing station design capacity)
- ☐ **None of these apply to my project**

**-END-**