

Museum Information

Museum Name	Year of Assessment
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Mailing Address

Telephone No. (April–November)	Telephone No. (December–March)	Fax No.
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Website (URL)	Museum Curator
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Contact Information

Contact Name	Contact Title	Email
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Important Information

There is considerable overlap between the intent and direction of the Interpretation–Education Standard, the Exhibition Standard and the Research Standard, such that good Interpretation and Education are made possible through preliminary research and are embodied in the museum’s exhibits. Key elements of the Interpretation–Education Standard include the museum’s clear vision of its interpretive strategy, and its educational aims.

When referring to a specific section of a policy document for the questions below, please provide a copy of the document, and identify the page number and paragraph number of the requested statement. Please provide the most up-to-date version of the document (signed and dated by the governing body of the museum e.g. Board of Directors) and please indicate when it was last updated.

Contact your Heritage and Museum Advisor if you require clarification.

Typed submissions are preferred.

Materials to Attach

- A) Please indicate the section of the museum’s Interpretation–Education Policy which ensures that the themes, content and formats of interpretation and education programmes are consistent with the museum’s statement of purpose and meet the needs and interests of the community it serves.
- B) Please indicate the section of the museum’s Interpretation–Education Policy which establish priorities for the development of interpretation and education programs.
- C) Please indicate the section of the museum’s Interpretation–Education Policy which demonstrates its commitment to meeting the Conservation Standard in its use of artifacts.
- D) Please provide a table showing the museum’s mix of school programs, public programs and special events (appropriately identified).
- E) Briefly explain how the museum measures its learning objectives and outcomes for the interpretation-education programs it presents.
- F) Give a brief description of how research is conducted in the planning and development of the museum’s interpretation and education programs, and provide example(s) of each type of research.
- G) Provide a list of staff training/professional development opportunities offered to staff/volunteers to assist them in the development and delivery of interpretation and education programming.
- H) Please provide a floor plan/diagram of museum’s building(s) which indicates where interpretation and education programs are conducted (actual size will not be measured).
- I) Please provide the museum’s policy statement indicating the museum is committed to ensuring its interpretation and education programs provide a safe and secure environment for its programs.
- J) Please provide a policy statement, which recognizes the governing body’s responsibility to ensure the museum has the necessary funding to plan and implement interpretation and education programs.

Please send completed form to: Culture Programs Unit
 Programs and Services Branch
 Ministry of Tourism and Culture
 401 Bay Street, 17th Floor
 Toronto ON M7A 0A7