



Important Information

- Rule 4 of the Animal Care Review Board's Rules of Practice, available on the Board's website at <https://tribunalsontario.ca/Documents/ACRB Documents/ACRB Rules of Procedure - English.pdf>, sets out the factors to be considered when an adjournment is requested. For more information on requesting an adjournment, please refer to the Board's Practice Direction on Adjournments.
- Please note that section 38(9) of the *Provincial Animal Welfare Services Act* sets out the Board's authority to order either party to pay the animal care costs. Any delay in holding the hearing may increase the care costs payable by either party.
- If you would like to request an adjournment of a proceeding, complete all sections of this form and submit it to the Board for consideration.

1. Information about the proceeding you are requesting to adjourn

Name of Appellant	Date (yyyy/mm/dd)	Time <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.
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2. Reason for this adjournment request

Describe in detail the reason for this adjournment request.
Attach additional pages if you require more space.

I have contacted the other party to this matter and they

- Consent to the adjournment * Do not consent to the adjournment

3. Alternate dates parties available

*Provide three dates within the next 30 days that all parties are available to attend.

1. Date (yyyy/mm/dd)	2. Date (yyyy/mm/dd)	3. Date (yyyy/mm/dd)
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4. Signature of Requestor

 Appellant Respondent

Name

Signature

Date (yyyy/mm/dd)

5. *Signature of party consenting to the adjournment

 Appellant Respondent

Name

Signature

Date (yyyy/mm/dd)

The Animal Care Review Board (ACRB) collects the personal information requested on this form under section 38 of the *Provincial Animal Welfare Services Act* and section 9(5) of Ontario Regulation 443/19 for the purpose of conducting an appeal proceeding before the ACRB. All information, including sensitive personal and financial information, submitted as part of a proceeding may become public in an open hearing and may be contained in decisions, orders, and case files, unless an order to restrict access is made. Any questions about the collection of information may be directed to the ACRB at ACRB.registrar@ontario.ca.

If you have any questions, please contact

Animal Care Review Board

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Toronto ON M7A 2G6

Telephone: 416-327-0111 / 1-888-777-3616

Teletypewriter (TTY): 1-800-855-0511

Website: tribunalsontario.ca/acrbEmail: ACRB.registrar@ontario.ca