

Submissions must be received by 5:00 pm, May 28, 2024

General Information

You can nominate an adult learner who showcased resiliency, perseverance, or commitment in the LBS program to improve their employment opportunities or graduate towards gainful employment. Nominees must:

1. Live in Ontario;
2. Have been actively involved in activities in Ontario relating to this year's award category in the last 12 months;
3. Provide their consent to be nominated, agree to accept the award at a presentation in an awards ceremony and sign a release and consent for promotional purposes.

Eligibility

To be eligible, your submission must include

1. A completed and signed nomination form, which includes a summary of the nominee's achievements, outlining why they deserve to receive the award (maximum 500 words); **plus**
2. At least one letter of support (maximum 500 words each). Letters must be from someone other than the nominee who can provide firsthand insight into a nominee's activities related to this category.

Submission

Submissions must be made as a complete package. Please type your submission or print clearly. Entries will be assessed based on the substance of the submissions, not on quality of writing or grammar. **Please do not send photographs, books, CDs, DVDs or other additional materials.**

The recipient will be contacted by July 8th, 2024. The recipient must agree to accept the award at a presentation in an Ontario awards ceremony (date to be determined) and will be asked to sign a release and consent form for promotional purposes.

You may submit your nomination by mail to:

COFLA Project Coordinator
Ministry of Labour, Immigration, Training and Skills Development
Strategic Workforce Policy and Programs Branch
315 Front Street, 17th Floor
Toronto ON M7A 0B8

You may submit your nomination by email to:

COFLA.PACF@ontario.ca

Subject line: 2024 COFLA nomination

Questions and Enquiries

For any questions or enquires, please contact the COFLA Project Coordinator

Telephone: 437-333-7026

Email: COFLA.PACF@ontario.ca