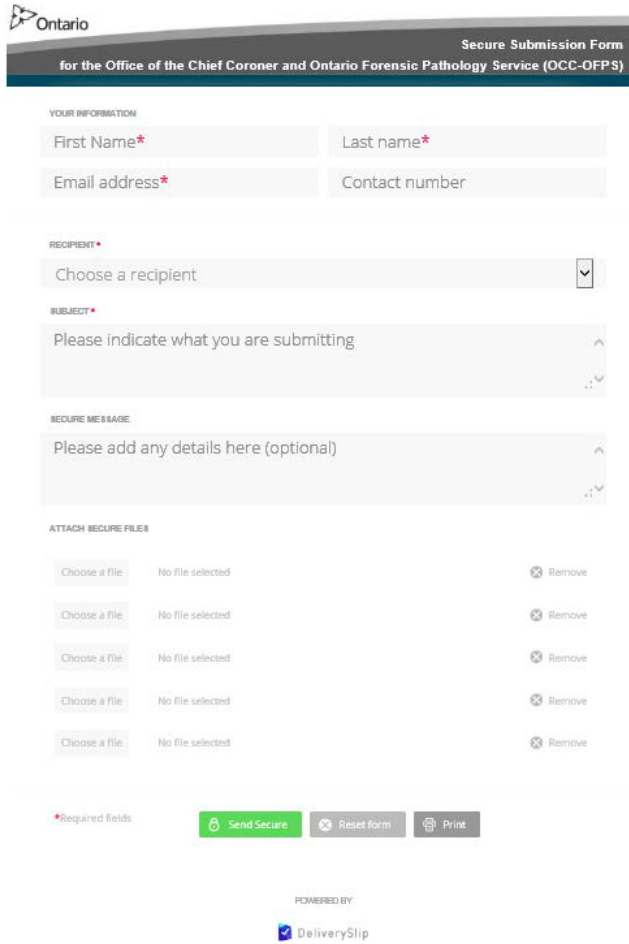


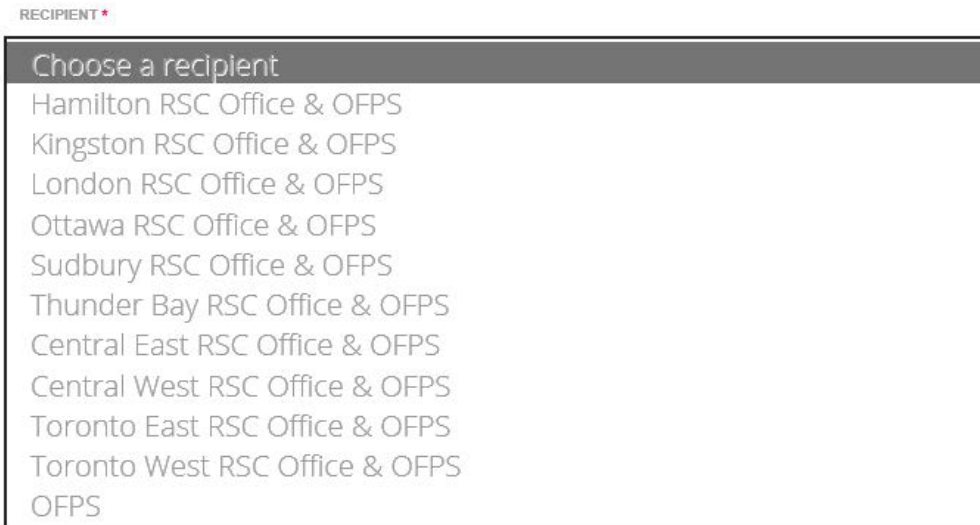
Please use the [OCC-OFPS Secure Web Form](#) to securely submit documents to the Office of the Chief Coroner and Ontario Forensic Pathology Service (OCC-OFPS).



The screenshot shows the 'Secure Submission Form' for the Office of the Chief Coroner and Ontario Forensic Pathology Service (OCC-OFPS). The form is titled 'YOUR INFORMATION' and includes fields for 'First Name*', 'Last name*', 'Email address*', and 'Contact number'. Below this is a 'RECIPIENT*' dropdown menu with the text 'Choose a recipient'. The 'SUBJECT*' field is a text area with the prompt 'Please indicate what you are submitting'. The 'SECURE MESSAGE' field is another text area with the prompt 'Please add any details here (optional)'. At the bottom, there is an 'ATTACH SECURE FILES' section with five file upload slots, each with a 'Choose a file' button, 'No file selected' text, and a 'Remove' button. At the very bottom, there are three buttons: 'Send Secure', 'Reset form', and 'Print'. A 'POWERED BY DeliverySlip' logo is also present.

Instructions

1. To access the secure web form, click on the following link: <https://forms.deliveryslip.com/occofps/form3-en/index.html>
2. Enter your name and contact information. Please note, fields marked with an asterisk (*) are required fields.
3. From the Recipient drop down list, please select the appropriate recipient(s).

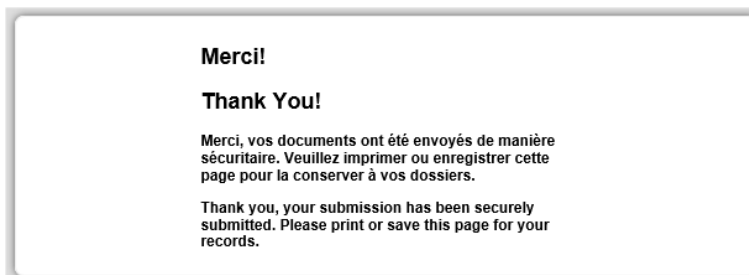


A close-up of the 'RECIPIENT*' dropdown menu. The menu is open, showing a list of recipients: 'Hamilton RSC Office & OFPS', 'Kingston RSC Office & OFPS', 'London RSC Office & OFPS', 'Ottawa RSC Office & OFPS', 'Sudbury RSC Office & OFPS', 'Thunder Bay RSC Office & OFPS', 'Central East RSC Office & OFPS', 'Central West RSC Office & OFPS', 'Toronto East RSC Office & OFPS', 'Toronto West RSC Office & OFPS', and 'OFPS'.

4. In the Subject field, indicate what you are submitting (e.g. the name of the document). Enter a message for the recipient in the Secure Message field (if applicable).
5. Under the Attach Secure File section, please select and attach the file you would like to submit.
6. After you have attached the required documents, click the Send Secure button to submit your document.



7. You will receive an acknowledgement page to confirm submission



Note: The **Reset** button will delete information you have entered on the web form. It allows you to refresh the page and enter new information on the form (if required). The **Print** button allows you to print a copy of the web-form (before you press **Send Secure**).

Technical Support

For technical support/help, please send an email to: Rob.Campbell@ontario.ca.