INDIGENOUS COMMUNITY CAPITAL GRANTS PROGRAM

**2026-27 APPLICATION GUIDE**

**Ontario Ministry of Indigenous Affairs and First Nations Economic Reconciliation**

**Table of Contents**

1. Before you apply 2

Purpose of the guide 2

Overview 2

Applicant eligibility 2

2. Program Details 3

Program objectives 3

Project criteria 4

Financing 4

Cost sharing 5

Funding terms and amounts 5

Funding amounts 6

Eligible activities and expenses by Project Stage 6

Ineligible expenses 7

3. How to Apply 8

Required documents 8

Additional required documents by Project Stage 9

4. Application Evaluation Process 11

Stage One: Completeness and eligibility confirmation 11

Stage Two: Application evaluation 11

Notification and confirmation 11

5. Funding Requirements and Schedules 12

Funding requirements 12

Payment Schedules 13

6. Oversight and reporting 13

Reporting 13

Record Keeping 13

Corrective Action 14

7. Performance Measures 14

8. Procurement 15

9. Disclaimers 15

10. Contact information 16

Appendix A: Project Type Examples 17

Appendix B: Example of 5-year Wait Period Criteria 17

Appendix C: Transfer Payment Ontario Information 17

# Before you apply

Before completing the 2026-27 Indigenous Community Capital Grants Program (ICCGP) application in Transfer Payment Ontario, please read the entire Application Guide.

## Purpose of the guide

This guide provides information on the ICCGP and details on how to apply. The guide describes the application process as well as project management requirements of the ICCGP and provides specific information on eligibility criteria and eligible expenses.

This application guide is valid for the 2026-27 fiscal year. Updates to this guide may be released during this period and will be made available on [Funding for Indigenous economic](http://www.ontario.ca/page/funding-indigenous-economic-development) [development](http://www.ontario.ca/page/funding-indigenous-economic-development). Any updates will be communicated in writing to funding recipients.

## Overview

The ICCGP funds the construction and renovation of Indigenous community infrastructure on-and off-reserve. The ICCGP supports infrastructure projects that contribute to economic development, create jobs, and provide social benefit to the community or organization. Projects are approved through a competitive process.

The ICCGP supports the planning, construction and renovation of community, learning, and/or business facilities by providing funding for distinct Project Stages:

* + Feasibility Study completion;
  + Design Drawings completion;
  + Minor Renovation;
  + Major Renovation; or
  + Construction

## Applicant eligibility

The following Indigenous communities and organizations are eligible to apply for ICCGP funding:

* + First Nation communities in Ontario;
  + Métis communities in Ontario; and
  + Indigenous organizations in Ontario

NOTE: One application per benefiting community or organization will be accepted per intake period.

To be eligible to receive ICCGP funding, an Applicant must meet the following criteria:

1. Be a legal entity (e.g., established by or under legislation; federally or provincially incorporated; First Nation in the province of Ontario).
2. Be an Indigenous community in Ontario, a regional or provincial organization, representing First Nation, Métis, Inuit or urban Indigenous peoples or an Indigenous service provider.
3. Hold governance structures and accountability processes to properly administer and manage public funds and to provide the services for which transfer payments are made. The following should be considered as part of the eligibility criteria:
   * Expertise and experience necessary to conduct/carry out its responsibilities in compliance with Ministry requirements;
   * Appropriate governance and control structure in place (e.g., Board of Directors, Chief and Council, Membership Processes, Annual Report, etc.);
   * Reliable and up-to-date financial reporting;
   * Establishment of a Canadian bank account; and
   * Use funds for activities taking place in Ontario and benefiting Indigenous peoples.
4. Not be in default of the terms and conditions of any grant or loan agreement (i.e., reports due or surplus) with any ministry or agency of the Government of Ontario.

Applicants must also meet the following additional criteria to be eligible to receive funding:

1. For off-reserve Projects, proof of ownership or long-term leasehold and permission from building owner to complete construction/renovation activities is required.

Approved funding is contingent upon meeting the eligibility criteria. However, meeting eligibility criteria does not guarantee funding. Approved funding and entering into a Transfer Payment Agreement is at the discretion of the Government of Ontario.

# Program Details

## Program objectives

The ICCGP funds the development of community capital projects that contribute to a sustainable social base and support economic participation in Indigenous communities, both on and off reserve.

The objectives of the ICCGP are to:

* + - * Fund community infrastructure projects in Indigenous communities across Ontario;
      * Support Indigenous communities, and Indigenous organizations in realizing cultural, social, and economic development objectives;
      * Support improved quality of life for Indigenous people, and;
      * Support progress toward closing the socio-economic gap between Indigenous and non-Indigenous people in Ontario.

## Project criteria

To be considered for funding, Projects must meet the following scope and structure criteria:

#### Scope

* + - * Projects must support Indigenous communities or Indigenous organizations in Ontario to realize social, cultural, and economic development objectives;
      * Projects must be limited to on-site capital asset development and associated on-site land development;
      * Projects may be single-purpose or multi-purpose; and
      * Projects must support the development of a:
  + Learning Facility;
  + Community Centre;
  + Business Centre; or
  + Combination of the above.

**Note:** Please see Appendix A for examples in each of the above project types.

#### Structure

* + - * New applications for a Project that has received ICCGP in previous years must support a distinct Project Stage;
      * Applications must demonstrate a clear timeline and outcomes achievable within the funding term by providing information in both the application form and through provided supporting documents;
      * Applications must define the Project and Project Stage in detail including the intended outcome, the milestones to achieve this outcome; the activities to complete each milestone; a detailed budget to support the activities; and;
      * Applications must be for a single Project Stage such as:
  + Feasibility Study;
  + Detailed Design;
  + Minor Renovation;
  + Major Renovation or,
  + Construction.

## Financing

Applicants must demonstrate the ability to cover all project costs exceeding the maximum funding available from the ICCGP. Financing may be in the form of:

* Cash equity;
  + For this program, cash equity may be in the form of:
    - Cash operating surplus;
    - Retained earnings from applicant’s businesses;
    - Funding provided as capital funds to use at applicant’s own discretion by Indigenous Services Canada; or
    - Some combination of the above.
* Contributed equity;
  + For this program, contributed equity is eligible at fair market value, and donated labour shall be valued based on trade rates and/or the minimum wage as established by the Ministry of Labour, Immigration, Training and Skills Development’s fair wage schedule. In all cases of donated labour and professional services, the applicant must be able to identify the activities to be completed with donated labour, the skills required to do the activities, and be able to provide evidence that activities will be completed by qualified personnel.
  + *Contributed equity must be included in the calculation of the total Project Stage cost. ICCGP funding amount cannot exceed cash expenditures for the Project Stage.*
* Loans;
* Mortgages;
* Grants; or
* Some combination of the above.

## Cost sharing

For Minor Renovation, Major Renovation, or Construction Project Stages, the applicant is required to cost share a minimum percentage of 10% of the total ICCGP eligible project costs for that Project Stage, according to the following requirements:

* + - * At least half of the cost-shared amount must be in cash; and
      * The contribution source must not be federal or provincial government grants or loans.

## Funding terms and amounts

The ICCGP has a competitive application process and a limited number of awards. Eligible applicants may submit one application per year.

The ICCGP can support Feasibility Studies and Detailed Design work over a one-year funding term. It can support Minor Renovations, Major Renovations and Construction over a two-year funding term, where funding terms align with the Government of Ontario’s fiscal calendar.

Eligible applicants may receive funding once for each Project Stage over a five-year period. For an example application of this criteria, see Appendix B.

The award of funding for one Project Stage does not guarantee funding for the next

Project Stage.

## Funding amounts

|  |  |  |  |
| --- | --- | --- | --- |
| **Accessibility** | **Project Stage** | **Maximum Funding Amount** | **Cost-Sharing Requirements (minimum)** |
|  | Feasibility Study | Up to $75,000 | None |
|  | Detailed Design | Up to $150,000 | None |
| **Rural/ Urban (i.e., road accessible)** | Minor Renovation | Up to $240,000 | 10% of total eligible ICCGP costs |
|  | Major Renovation | Up to $600,000 | 10% of total eligible ICCGP costs |
|  | Construction | Up to $600,000 | 10% of total eligible ICCGP costs |

|  |  |  |  |
| --- | --- | --- | --- |
| **Remote (i.e., road**  **inaccessible)** | Feasibility Study | Up to $75,000 | None |
| Detailed Design | Up to $150,000 | None |
| Minor Renovation | Up to $300,000 | 10% of total eligible ICCGP costs |
|  | Major Renovation | Up to $900,000 | 10% of total eligible ICCGP costs |
|  | Construction | Up to $900,000 | 10% of total eligible ICCGP costs |

ICCGP funds will not be increased if Project Stage costs increase. If actual Project Stage expenditures are less than the ICCGP contribution listed in the Funding Agreement, the ICCGP contribution will be re-assessed to ensure the amount is not more than 100% of the total Project Stage cost for Feasibility Study or Detailed Design Project Stages, or not more than 90% of the total eligible Project Stage cost for Renovation /Construction Project Stage

## Eligible activities and expenses by Project Stage

#### 

Costs that can be funded must relate to the Project Stage. This may include:

* Feasibility Study
  + Professional fees
    - Architect, consultant and/or technician for providing technical expertise.
    - May include travel, meals, and accommodation expenses\*.
* Detailed Design
  + Professional fees
    - Architect, consultant and/or technician for providing technical expertise.
    - May include travel, meals, and accommodation expenses\*.
* Minor Renovation
  + Professional Fees
    - Tender services, contract administration, and construction/ building inspection.
    - May include travel, meals, and accommodation expenses\*.
  + Capital Costs
    - Construction labour and construction management.
    - Construction supplies and equipment rental.
    - Site office rental.
    - Service connections.
    - Permits and municipal inspection fees.
    - Permanently installed furnishings and equipment.
  + Contingency Allowance
    - 15% contingency allowance of total Capital Costs. Calculation excludes professional fees.
* Major Renovation and Construction (new asset)
  + Professional Fees
    - Tender services, contract administration, and construction/ building inspection.
    - May include travel, meals, and accommodation expenses\*.
  + Capital Costs
    - Construction labour and construction management.
    - Construction supplies and equipment rental.
    - Site office rental.
    - Service connections.
    - Permits and municipal inspection fees.
    - Permanently installed furnishings and equipment.
  + Contingency Allowance
    - 15% contingency allowance of total Capital Costs. Calculation excludes professional fees.

\* Travel, accommodation, and meal expenses activities must be directly related to the approved work plan and budget. Travel, accommodation and meal expenses are to be paid in accordance with rates found in the [Travel, Meal, and Hospitality Expenses Directive](https://www.ontario.ca/page/travel-meal-and-hospitality-expenses-directive-2020). ;

## Ineligible expenses

Costs that cannot be funded include but are not limited to:

* + - * Administration costs.
      * Legal costs
      * Financing expenses.
      * Debt reduction costs.
      * Operating costs.
      * Operating and set up costs of tenants.
      * Land acquisition.
      * Building acquisition or lease payments.
      * Infrastructure development beyond property line (e.g., roads, sanitary sewer, storm system, power lines, etc.).
      * Maintenance and repair work which should be included in a regular maintenance program.
      * Parks, monuments, memorial plaques, or statues.
      * Vehicles, including heavy equipment.
      * Portable furnishings or equipment.
      * Purchasing of goods for resale.
      * Salary or honoraria.
      * Project activities previously funded through ICCGP.
      * Project activities already fully funded through other sources.
      * Project activities that do not meet the ICCGP Objectives or Project Criteria (see Section 2).
      * Costs incurred prior to the commencement date of the Project Stage defined in the Funding Agreement.

# How to Apply

Eligible applicants must upload applications online through Transfer Payment Ontario (TPON) at <https://www.ontario.ca/page/get-funding-ontario-government>

Please see Appendix C for more information on this process.

## Required documents

All ICCGP applications must include the documents set out below. It is recommended that you gather these documents in an **electronic format** before beginning the Transfer Payment Ontario application process.

#### 

#### For Indigenous communities

* **Application** to the 2026-27 Indigenous Community Capital Grants Program, **fully completed, electronically signed, and dated**
* **Canada Revenue Agency (CRA) business number**
* **Audited Financial Statements:** (Required for applicants without recent (past three years) Ministry of Indigenous Affairs and First Nations Economic Reconciliation funding agreements). Provide a complete and unabridged copy of the audited financial statements from the previous fiscal year.

#### For Indigenous organizations

* **Application** to the 2026-27 Indigenous Community Capital Grants Program, **fully completed, electronically signed, and dated**
* **Board Motion** indicating support of the application, and current funding commitments for the project.
  + Organizations applying on behalf of a First Nation community must provide a recent *Band Council Resolution from each First Nation community represented on the application*, indicating support of the application.
  + Organizations applying on behalf of a Métis community must provide a recent r*esolution or motion from each Métis community represented in the application*, indicating support of the application.
* **Canada Revenue Agency (CRA) business number**
* **Corporation Documents:** Organizations that have been incorporated for less than two years and/or who do not have recent (past three fiscal years) Ministry of Indigenous Affairs and First Nations Economic Reconciliation funding agreements must provide a copy of the organization’s by-laws, constitution, and mandate; information on the governance structure, and information on the membership requirements.
* **Letters Patent/Articles of Incorporation:** Organizations who do not have recent (past three fiscal years) Ministry of Indigenous Affairs and First Nations Economic Reconciliation funding agreements must provide a copy of letters patent or articles of incorporation.
* **Audited Financial Statements:** Required for applicants without recent (past three fiscal years) Ministry of Indigenous Affairs and First Nations Economic Reconciliation funding agreements). Provide a complete and unabridged copy of the audited financial statements from the previous fiscal year.

## 

## Additional required documents by Project Stage

#### Feasibility Study application

* **One or more** of the following:
  + Five-year capital plan
  + Comprehensive community plan
  + Strategic community plan
  + Gap analysis
  + Assets Conditions Reporting System (ACRS) report.
* **Class D** cost estimate

#### Detailed Design application

* **Feasibility study** completed and signed by professional engineer or licensed architect.
* **Class C** cost estimate

#### Minor Renovation application

* For off-reserve projects:
  + Proof of building ownership; or
  + Long-term leasehold and permission of building owner to complete construction/renovation activities.
* **One or more** of the following:
  + Feasibility study signed by Professional Engineer or licensed architect
  + Detailed design plan signed by Professional Engineer or licensed architect
  + Five-year capital plan
  + Comprehensive community plan
  + Strategic community plan
  + Gap analysis
  + Assets Conditions Reporting System (ACRS) report
* **Letter of commitment** from applicant signing authorities confirming cost share.
* **Class B cost estimate**

#### Major Renovation or Construction application

*For off-reserve projects:*

* + **Proof of building ownership**; or
  + **Long-term leasehold and permission** of building owner to complete construction/renovation activities.
  + **Detailed design drawings,** completed to 99% and signed by professional engineer or licensed architect.
  + **Projected work plan timeline**
  + **Projected project financing**
  + **Letter of commitment** from applicant signing authorities confirming cost share and amounts.
  + **Class B** cost estimate

# Application Evaluation Process

The evaluation process for ICCGP applications has two stages.

## Stage One: Completeness and eligibility confirmation

To be considered in the competitive evaluation process, an application must meet the following minimum requirements:

* **Applicant Eligibility** as defined in **Section 1** of these guidelines;
* **Project Criteria** as defined in **Section 2** of these guidelines; and
* **Completed application with all required supporting documentation**, as described in **Section 3** of these guidelines, received by deadline.

To determine compliance and suitability with the ICCGP criteria, the Ministry will:

* Confirm eligibility and undertake due diligence checks for all applicants.
* Confirm the Project meets basic ICCGP requirements, including fit with the applicable Project Stage requirements.
* Undertake a risk assessment and financial assessment of the applicant to confirm capacity to manage the proposed Project.

A financial assessment is performed on each application that meets all minimum eligibility requirements. This assessment considers the financial viability and the overall financial health of the applicant. This primarily includes consideration of:

* The proposed budget (e.g., that costs are reasonable and in accordance with ICCGP objectives; demonstrates confirmation of funding total Project costs);
* Audited Financial Statements from previous fiscal year (for any applicant without recent (past three years) Ministry of Indigenous Affairs and First Nations Economic Reconciliation funding agreements).

Incomplete and/or ineligible applications will not continue to Stage Two.

## Stage Two: Application evaluation

During the second stage of the evaluation process, all eligible applications will be reviewed and scored by a review panel. High scoring applications will be considered for funding.

Applications will be reviewed and scored according to the following:

* alignment with ICCGP objectives;
* strength and clarity of Project objective and community-identified priorities; and
* thorough supporting documentation of Project financial and technical readiness (e.g., **attached supporting documents**).

## Notification and confirmation

Each applicant will be informed of the funding status of their application and, if approved for funding, the Ministry will provide a list of additional documentation required prior to finalization of the Funding Agreement (e.g. confirmation of all funding sources, etc.).

Ineligible or unsuccessful applicants will be informed in writing. The applicant may request a debrief on why their proposal was not approved.

# 

# Funding Requirements and Schedules

## Funding requirements

Successful applicants will be required to:

* Submit information and/or changes by the stated deadline noted in the notification letter. This can include:
  + **Written confirmation of Project financing**: Applicants must demonstrate Project financing has been secured from all sources identified in application.
  + **Confirmation of completion of previous Project Stage**. If an application was submitted with in-progress documentation of a previous Project Stage (feasibility study or detailed design plan), confirmation of completion will be required before 2026-27 funding is confirmed.
  + **Confirmation of value-for-money process**: Projects must undertake a competitive pricing or tendering process to demonstrate value-for-money. To confirm that this requirement has been met, applicants are required to provide:
    - Copies of proposals or bids from three (3) bidders;
    - Statement indicating selected bidder; and
    - Written explanation if the lowest bid is not chosen.

Allowable modifications or exceptions to the competitive pricing or tendering process include:

* + Canadian Goods or Services Content: A 10% increase is permitted where the goods or services are Canadian.
  + Minor Renovation Using Owner’s Own Forces: Applicant must demonstrate value-for-money by submitting quotes from three (3) material suppliers.
  + Other exceptions may be considered with strong justification.
* Sign a Transfer Payment Agreement with the Ontario Government outlining the terms and conditions for receiving funds;
* Obtain at least $2 million commercial general liability insurance coverage and add “His Majesty the King in Right of Ontario as represented by the Ontario Government” as a co-insured on this coverage before the Agreement can be executed. A Certificate of Insurance must be submitted with the application and annually throughout the term of the Agreement.

## Payment Schedules

Payment issuance will be defined in the Funding Agreement according to required financing confirmation, milestones achieved, and reporting deadlines. The payment schedule may require funding recipients to provide some or all the following:

* funding confirmation letters;
* copies of competitive bids or quotes;
* interim and/or final reports;
* a copy of the feasibility study;
* a copy of the detailed design drawings;
* photographs of construction milestones;
* a certificate of completion and/or inspection from the engineer, architect or building inspector;
* coordination of a site visit by the Province;
* expenditure reporting including but not limited to audited financial statements or final Project expenditures verified by the Project’s professional engineer/architect; or
* other reports as specified by the Province.

# Oversight and reporting

## Reporting

* Funding recipients will be required to report back to the Ministry on the use of funds, deliverables and outcomes achieved. Recipients must submit reporting as outlined in the transfer payment agreement. This may include Interim Reports, a Final Expenditure Report, a Final Work Plan Report, a Certificate of Completion, building evaluation and inspection, an Audited Financial Schedule, and any other reports the Province may require.
* Recipients agree to permit the Province to verify/audit information submitted (at the discretion of the Province) to ensure that it is complete and accurate, and that funds were used for the purpose(s) intended.

## Record Keeping

Compliance may be checked at any point during the life of the project by the Ministry. Checks may also be undertaken after project completion. Checks may include the review of financial information and other documentation related to the project. The Ministry may request documentation as part of its reporting and monitoring processes. Funding recipients must maintain records to support expenditures and demonstrate compliance with the ICCGP.

Examples of documentation that should be maintained include:

* Documents related to work carried out during project development, the application process, and during and after the project.
* Any invoices and bank statements to show payments were made for work done.
* Records of eligible beneficiaries and the steps taken to determine their eligibility, including proof that a beneficiary is eligible.
* Evidence of match funding, such as copies of funding acceptance letters and bank statements showing receipt of match funding.
* Copies of all promotional and publicity materials, including press releases and marketing to demonstrate the correct use of the Ontario identifier logo and any required text.
* The Transfer Payment Agreement including any amendments.
* Correspondence between the Ministry and the funding recipient.
* Claim forms for ICCGP-related expenditures and financial reports.
* Documentation showing how ICCGP-related expenditures were calculated, including any flat rate and pro rata methodologies for indirect overhead costs and salaries allocated to the project.
* Documentation related to any procurement undertaken for the ICCGP project, such as proof of invitation to suppliers to bid or advertising of procurement opportunities, procurement submissions received from suppliers and the scoring methodology used for selecting a supplier.
* Documentation and evidence related to any claims or statements made regarding outcomes of an ICCGP-funded project.

## Corrective Action

When a project is found to be non-compliant with ICCGP requirements, the Ministry may act in accordance with the Transfer Payment Agreement. This may include requiring funding recipients to take corrective action to resolve any breach in funding conditions, poor management, or inadequate control of the project.

# Performance Measures

Performance measures help ensure the ICCGP is meeting its objectives; inform program changes to improve the delivery and administration of the ICCGP; and track the progress of the program in achieving result.

Funding recipients will be required to track and report on ICCGP performance measures as part of the reporting process.

The following are performance measures established by the Ministry:

|  |  |
| --- | --- |
| **Outcome** | **Performance Measure** |
| Improved access and diversity of infrastructure to respond to Indigenous socio-economic development needs | * Examples of improved access to services and/or increase to social and economic well- being because of completed capital project funded in part by ICCGP. |
| **Outcome** | **Performance Measure** |
| Increased economic development capacity including community economic planning and access to skills and employment training to participate in economic opportunities | * Number of direct jobs hired or retained (full time, part time) to complete ICCGP funded project. * Number of Indigenous people accessing skills and training programs as part of ICCGP funded project, where applicable. * Total funds leveraged from other sources. |

# Procurement

If purchasing goods or services, funding recipients are encouraged to select suppliers through an open and transparent tendering process. Value for money must be sought when purchasing any good or service.

Funding recipients are encouraged to promote the participation of Indigenous suppliers in their projects. Funding recipients may accomplish this using evaluation criteria or competitive processes involving eligible Indigenous suppliers (i.e., a “set aside”). A “set aside” competition is a procurement process for only Indigenous suppliers and should only be undertaken when enough capacity exists among suppliers to successfully deliver procurement requirements, as determined by the funding recipient.

# Disclaimers

Applicants should note that:

* Any payment by the Ministry under the ICCGP is subject to there being an appropriation from the Ontario legislature for the fiscal year in which the payment is to be made and there being funds available.
* Consideration of an application by the Ministry does not guarantee funding. Funding is dependent on the availability of funds, the Ministry’s review of the application, and on the finalization of a Transfer Payment Agreement.
* Approved funding is contingent upon meeting the eligibility criteria. However, meeting eligibility criteria does not guarantee funding. Approved funding and entering into a Transfer Payment Agreement is at the discretion of the Government of Ontario.
* Funds received in a given funding year may only be spent on eligible activities carried out during that funding year and specified in the budget and work plan as approved schedules of the Funding Agreement.
* All projects must comply with relevant Canadian and Ontario laws, regulations, standards, and policies.

All applications submitted to the Ministry are subject to the access to information provisions of the *Freedom of Information and Protection of Privacy Act (*the “Act”). The Act provides all persons with a legal right of access to information in the custody and/or control of the Ministry, subject to a limited set of exemptions. One such exemption is information that reveals a trade secret, or scientific, technical, commercial, financial or labour relations information supplied in confidence, where disclosure could reasonably be expected to result in certain harms. If an applicant believes that any of the information it submits in connection with its application is confidential and wishes to protect the confidentiality of such information, the applicant should clearly mark the information “confidential.” If the Ministry receives a request for access to the information marked “confidential”, the Ministry will contact the applicant so that it may, if it wishes, make representations concerning the release of the requested information. Marking the information “confidential” does not mean that the information will not be released if and as required under the Act.

# Contact information

Enquiries about program guidelinesmay be directed to:

Program and Services Branch, Ministry of Indigenous Affairs and First Nations Economic Reconciliation at:

Email: [IndigenousCommunityCapitalGrantsProgram@ontario.ca](mailto:IndigenousCommunityCapitalGrantsProgram@ontario.ca)

# Appendix A: Project Type Examples

**Project examples**

|  |  |
| --- | --- |
| **Learning Centre**  Community Learning Centre  Training Centre | **Community Centre**  Friendship Centre  Cultural Centre  Elder/ Youth Centre |
| **Business Centre**  Retail Centre  Service Centre  Light Manufacturing Centre | **Multipurpose Centre**  Multipurpose entre can include any combination of uses listed in this table. |
| **NOTE:** All project types can refer to a full building or to a room, wing, section, phase, or other eligible portion of a larger existing or planned building. | |

# Appendix B: Example of 5-year Wait Period Criteria

Application of the 5-year wait period criteria for a sample applicant with past ICCGP funding agreements for various Project Stages.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project Stage** | **Year One (Intake Year, start of funding agreement)** | **Year Two** | **Year Three** | **Year Four** | **Year Five** | **Next eligible intake year for this project stage** |
| Feasibility Study | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | **2025-26** |
| Detailed Design | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 | **2026-27** |
| Minor Renovation | 2025-26 | 2026-27 | 2027-28 | 2028-29 | 2029-30 | **2030-31** |
| Major Renovation or Construction | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | **2029-30** |

# Appendix C: Transfer Payment Ontario Information

About Transfer Payment Ontario

Transfer Payment Ontario is the Province of Ontario’s online application system for grant funding. It is important that you understand the steps for registering with Transfer Payment Ontario prior to submitting your application.

Since applicants must register with Transfer Payment Ontario to access application forms, most of the information requested in the first few sections of the application form (such as address, contact information, etc.) should be automatically filled in using data from the registration process.

Once an application has been started it may be saved or downloaded at any point and returned to later. Please refer to the Transfer Payment Ontario System Reference Guide for Applicants for instructions on how to save and submit the application.

All applications will be assessed, evaluated and approved using requirements outlined in this Application Guide.

Creating an Account

Please visit Transfer Payment Ontario at <https://www.ontario.ca/page/get-funding-ontario-government> for information on how to set up an account.

Tips on Submitting Your Application

Please take a look at this short video to assist with successfully uploading your application: [How to submit for funding](https://vimeo.com/491658220/05969ba3b7).

Quick Reference Guides and steps on submitting for funding are posted here: [https://www.ontario.ca/page/get-funding-ontario-government](https://www.ontario.ca/page/get-funding-ontario-government#section-3)

Technical Concerns

**Technical issues with accessing TPON or submitting your application should be directed to Transfer Payment Ontario.**

Please contact TPON Client Care, available Monday to Friday from 8:30 a.m. to 5:00 p.m. Eastern Standard Time:

* Phone: (416) 325-6691 or 1-855-216-3090
* TTY/Teletypewriter (for the hearing impaired): (416) 325-3408 / Toll-free: 1-800-268-7095
* Email: [TPONCC@ontario.ca](mailto:TPONCC@ontario.ca)