

Anti-Human Trafficking Indigenous-led Initiatives Fund
Call for Applications Guidelines
Provincial Anti-Human Trafficking Coordination Office

June 2020

[Ontario.ca/humantrafficking](https://ontario.ca/humantrafficking)

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1. What You Need to Know Before You Apply

Before completing your Indigenous-led Initiatives Fund Application, please:

- Review the Anti-Human Trafficking Indigenous-led Initiatives Fund Frequently Asked Questions (FAQs) posted on the web at ontario.ca/getfunding.
- Read the entire Call for Applications Guidelines.
- Email or telephone enquiries may be directed to antitraffickingoffice@ontario.ca or by telephone at 416-327-7010.

2. Overview

In March 2020, the Ontario government released a new, five-year strategy to combat human trafficking and child sexual exploitation across the province. The new strategy prioritizes prevention and intervention initiatives targeted to children and youth, as well as supports for survivors of human trafficking. The strategy is focused on four key pillars:

- Raising Awareness of the Issue
- Protecting Victims and Intervening Early
- Supporting Survivors
- Holding Offenders Accountable

Indigenous-specific resources are embedded across the new strategy and its four pillars. As a key initiative under the strategy, the government announced additional new funding for the Indigenous-led Initiatives Fund (ILIF) of up to \$3M in 2020-21 and \$4M per year beginning in 2021-22.

The Anti-Human Trafficking Indigenous-led Initiatives Fund (ILIF) provides funding to community-focused anti-human trafficking services designed by, and for, First Nation, Métis, Inuit and urban Indigenous organizations and communities to address their unique needs.

The provincial government received valuable input from Indigenous organizations and communities on the development of the strategy, including at two Indigenous-specific human trafficking roundtables held in the summer of 2019 and at engagements with Ontario's Lived Experience Table in winter 2020. This feedback, along with findings from related reports, including [Journey to Safe SPACES: Indigenous Anti-Human Trafficking Engagement Report](#) and the Calls for Justice in the [Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls \(MMIWG\)](#), helped identify priority areas.

In addition, the ministry completed a gap analysis that identified a lack of dedicated services for children and youth that have been trafficked and/or sexually exploited. This analysis demonstrated that most ministry-funded anti-human trafficking programs focused on adults. Research finds that adolescent girls are among the highest targeted groups for sex trafficking.¹ The average age of recruitment is 13-14 years old.² Studies also show that early intervention ensures better long-term outcomes for children and youth that have been sexually exploited. Indigenous girls are at risk of sexual exploitation due to the impacts of colonialism, including the legacies of residential schools and their intergenerational effect. The following factors contribute to these impacts: family violence; childhood abuse; poverty; homelessness; lack of basic survival necessities; race and gender-based discrimination; lack of education; migration; and substance addictions.

By intervening early, targeting groups such as Indigenous children and youth, and using proven service delivery methods, the ministry will build a comprehensive network that helps Indigenous survivors at different ages and stages of their healing journey.

Feedback received helped the ministry modify the ILIF application process to make it more responsive and accessible to Indigenous communities and organizations, including offering supports to applicants during the application period to strengthen their applications (See 'Supports for Applicants').

Here is a summary of what the ministry heard:

- culturally-relevant, Indigenous-designed and specific services are critical to support the healing and recovery of Indigenous survivors of human trafficking.
- culturally-specific trauma-informed programs for Indigenous child and youth victims of human trafficking are needed.

¹ "Trafficking in Persons", Statistics Canada. 2016. <https://www150.statcan.gc.ca/n1/pub/85-005-x/2018001/article/54979-eng.htm>

² "No More", Canadian Women's Foundation. https://www.canadianwomen.org/wp-content/uploads/2017/09/CWF-TraffickingReport-Auto-1_0.pdf

- Indigenous survivors of human trafficking play a vital role in the development and delivery of community-based trauma-informed anti-human trafficking supports. They must be engaged and acknowledged as leaders in program design, implementation and assessment.
- culturally-specific ways of assessing program impact should be encouraged.
- supports must be available to Indigenous-led organizations at different stages in project planning and service delivery.
- the application process must be streamlined and accessible, with dedicated capacity-building for Indigenous-led organizations.

In response to these findings, the ministry has made some specific changes to the 2020 ILIF Call for Applications to help improve the application and review process. These improvements include:

- offering additional support to assist ILIF applicants before the application deadline. This includes answering program-specific questions by email at antitraffickingoffice@ontario.ca or by telephone at 416-327-7010, hosting webinars on how to apply, as well as providing information about ministry-identified performance measures, data collection and reporting.
- new application criteria permit applicants to design program models and assessment measures that are culturally-relevant and grounded in Indigenous knowledge.
- applicants are encouraged to include capacity-building and project planning into their multi-year project plans and budgets to ensure the long-term success and sustainability of programs.

Priorities

The priorities for the 2020 ILIF Call for Applications align with two key pillars in Ontario's new Anti-Human Trafficking Strategy, focusing on protecting victims and early intervention, and supporting survivors.

The priority areas also build on Ontario's response to the National Inquiry on Missing and Murdered Indigenous Women and Girls and respond to feedback received from Indigenous organizations and communities.

The 2020 ILIF will prioritize projects that:

- are designed, informed and led by Indigenous survivors of human trafficking
- establish culturally-specific and holistic services for Indigenous children and youth who have been sexually exploited through sex trafficking, such as:
 - residential treatment
 - peer support and mentorship for Indigenous survivors of human trafficking
 - employment, training, apprenticeship and educational incentive programs

Additional types of programs the ministry is seeking from applicants include:

- culturally-relevant trauma-informed supports targeted to Indigenous LGBTQ2S individuals and Inuit communities
- dedicated mental health and addictions support, such as detox services
- prevention-focused programs to respond to the trafficking of young Indigenous women in mining and similar industries

Applicants may submit proposals for other types of anti-human trafficking programs; however, the ministry is currently focusing on proposals for Indigenous child and youth and survivor-led programs.

Definitions

Ministry definitions for the Anti-Human Trafficking ILIF:

- an **Indigenous-led organization** is an organization that serves an Indigenous community whose staff, executives and governance reflect the composition of that community.
- an **Indigenous survivor-led organization** is an organization that:
 - has Indigenous survivors of human trafficking in leadership positions at any level (for example, staff, executive and governance) **and**
 - uses survivor-informed program design (for example, seeks, includes and recognizes the ideas and feedback of survivors) **and**
 - operates from a survivor-centered lens (for example, focuses on and respects the rights, needs and wishes of survivors in their healing journey)

- **child and youth programming:** any programs or projects designed for children and youth under the age of 18

Principles

Applicants should demonstrate how their proposed program aligns with one or more of the guiding principles listed below. If the project does not reflect one or more of the principles, applicants will need to clearly explain why in their proposal and address how the quality and integrity of services will be ensured.

1. Culturally-Informed

How will the project use Indigenous knowledge and cultural practices to guide how services are developed and delivered?

2. Survivor-Engaged

How will the project engage Indigenous survivors of human trafficking in program design and implementation, advocate for the achievement of their objectives and ensure their strengths and contributions are recognized throughout the project? What opportunities will it provide for survivors to share feedback on their experiences at different stages of the program? How will this feedback be respectfully acknowledged and addressed to help improve the project?

3. Low or No Barrier Access

How will the project reduce or remove barriers to services offered by your organization, such as treatment for mental health and addictions, and housing for Indigenous survivors of human trafficking?

4. Recognizing the Life Cycle of Trauma

How will the project recognize the cycle of trauma experienced by Indigenous youth and survivors of human trafficking throughout their lives? How will programs support healing from historical, current and intergenerational trauma in the immediate and long term?

5. Family and Community-Focused

How will the project support family and community healing and well-being? How will the project address the needs of families impacted by human trafficking? How will it empower communities to define and manage services to help survivors rebuild their lives and continue their healing journey?

6. Supporting Community Partnerships

How will the project build, support and maintain community partnerships over time and across boundaries (e.g. service sectors, geography, jurisdiction)? How will the project fit within a broader range of care? How will your organization ensure a community-based network across sectors of care is in place once the need for immediate supports has been met and/or the project funding has ended?

7. Drawing on Well-Established Models

How will the project draw from well-established programs for Indigenous survivors of human trafficking and/or children and youth in other jurisdictions (examples could be educational incentive programming, residential care and/or treatment models, specialized education and employment programs)?

3. Eligible Applicants

Eligible Applicants

The following organizations and communities, if legal entities, may apply for ILIF funding:

- Indigenous organizations in Ontario that are legal entities, including but not limited to:
 - not-for-profit and for-profit corporations, registered charities, and other public bodies that are Indigenous-led
 - Indigenous communities (inclusive of First Nations, Métis and Inuit communities)
- Indigenous organizations may submit, participate or collaborate in more than one application for funding. If an organization is involved in more than one application, please provide the following information in Section G- Project Information (Question 8: Project Description):
 - the roles and responsibilities of the organization for each project that it is involved in or leading and where possible, how the applications are distinct from each other, as well as any links between the projects

Indigenous organizations that applied for funding under the 2017 Call for Applications are eligible to apply for the new Call for Applications. However, they must outline how their proposals will meet the priorities in the 2020 Call for Applications. They should also clearly describe how their proposed program for the 2020 ILIF is different from currently funded programming and allows for a more complete service system.

The 2020 ILIF application must describe:

- service needs that have not been met
- evidence of ongoing need if program expansion is being proposed, and how program expansion will address priorities identified in the 2020 Call for Applications
- steps that will be taken to ensure fiscal accountability and avoid duplication of services.

Ineligible Applicants

Individuals and non-Indigenous organizations, including non-Indigenous not-for-profit, for-profit corporations, and any non-legal entities are not eligible to apply.

Applicants may, however, work together with such organizations on a project. Organizations that do not meet the eligibility criteria may apply as part of a collaborative or collective that includes **at least one** eligible member. The eligible member would be the lead applicant and, if selected, would be responsible for fulfilling the obligations outlined in the funding agreement.

4. Application Instructions

Deadline and Required Documents

All applications for the 2020 Anti-Human Trafficking ILIF Call for Applications, including supporting materials, must be submitted no later than **July 30, 2020, at 5:00 p.m.** Eastern Standard Time (EST). **The ministry reserves the right to not accept late or incomplete applications.**

All applications, including required attachments, must be submitted through the Transfer Payment Ontario system located on the Transfer Payment Ontario (TPON) portal at ontario.ca/getfunding.

Applicants who cannot complete an online application must inform the Provincial Anti-Human Trafficking Coordination Office by email at antitraffickingoffice@ontario.ca or by telephone at 416-327-7010 by **July 16, 2020**.

Other Required Documents (where applicable)

A complete application includes:

- complete answers to all questions in the online Transfer Payment Ontario Application Form (see Section 8: Completing the Application Form)
- a digital signature by the applicant's signing authority
- all required attachments (where applicable)

Using Transfer Payment Ontario

The Government of Ontario's online grant management system, Transfer Payment Ontario (TPON), provides one-window access to information about government grants, how to apply for grants and how to check the status of your application. For information on using TPON, please contact TPON Client Care, available Monday to Friday from 8:30 a.m. to 5:00 p.m. at:

Telephone: 416-325-6691 or 1-855-216-3090

TTY/Teletypewriter (for the hearing impaired): 416-325-3408/Toll free 1-800-268-7095

Email: TPONCC@ontario.ca

Supports for Applicants

The Provincial Anti-Human Trafficking Coordination Office will be offering additional support to assist ILIF applicants. This includes answering program-specific questions at antitraffickingoffice@ontario.ca or by telephone at 416-327-7010, and hosting webinars on how to apply, as well as answering questions about ministry-identified performance measures, data collection and reporting.

For more information on how to register for this session and other updates, check the Transfer Payment Ontario (TPON) portal.

5. Assessment of Application Criteria

Criteria	Weights
<p>1. Proposed Approach</p> <ul style="list-style-type: none"> The project description outlines how application principles and priorities will be addressed. The project draws from already-established Indigenous-led anti-human trafficking program models that have shown success. The project serves Indigenous populations and incorporates Indigenous knowledge in a respectful way. The project meaningfully engages and includes the voices and experiences of Indigenous survivors of human trafficking. Key components of the project are outlined, and examples are provided. The Theory of Change includes clear activities, outputs and impacts to demonstrate how the project will help decrease pressure on other government services (for example, healthcare). The proposal provides a rationale and evidence that there is a need in the community for the project. 	40%
<p>2. Reporting</p> <ul style="list-style-type: none"> The proposal includes a plan for collecting, assessing and reporting on ministry-identified performance measures. 	10%
<p>3. Partnerships and Collaboration</p> <ul style="list-style-type: none"> The project creates, builds on or strengthens service partnerships and increases the capacity to serve and advocate for the needs of survivors. Roles and responsibilities of all partners are clearly listed, along with an outline of how they are expected to impact service outcomes. A range of partnerships are included, not concentrated only to a specific sector. The project considers how partnerships and collaboration will be maintained over the course of the project. The project includes partnerships that enhance community services without duplication. 	20%
<p>4. Project Delivery and Organizational Capacity:</p> <ul style="list-style-type: none"> The application demonstrates capacity and experience in delivering projects of similar scale and cost in this service area. 	30%

<ul style="list-style-type: none">• There is evidence of sound leadership/governance structures and financial management.• The implementation plan includes realistic timelines.• The project includes community planning and capacity-building costs, where appropriate.• The project identifies possible risks and appropriate mitigation strategies.• The budget is reasonable and aligns with project description, activities, deliverables and expenses.• There is a plan to ensure the project is sustainable after funding ends.	
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Please note that even if an application meets all the Fund's objectives and criteria, there is no guarantee that funding will be approved, as there may be other projects that, in the sole opinion of the ministry, more effectively meet the ILIF's objectives and criteria, such as:

- meeting needs in target geographical communities
- addressing program gaps/needs required to achieve the goal of the Strategy
- serving target populations

6. Funding

Funding for the Anti-Human Trafficking ILIF is approximately **\$19 million** over five years (2020-2025):

- 2020-21- \$3M
- 2021-22- \$4M
- 2022-23- \$4M
- 2023-24- \$4M
- 2024-25- \$4M

The ILIF has no fixed limit on funding per project. However, all applicants are expected to provide a clear rationale to support the amount of funding requested, including the populations served and regional coverage. In addition:

- Multi-year funding can be requested for up to 5 years.
- Individual funding amounts will depend on the scope and size of the project, the anticipated number of people using the services, and the duration of the project.
- The ministry does not guarantee that selected applicants will receive the amount of funding requested.
- The ministry will monitor and oversee funded programs for the duration of the funding.
- As of March 31, 2025, all project activities must be completed, or have a plan in place to end services, or be sustained by other funding sources.

Eligible Costs

Eligible costs are budget items directly related to the project. Costs must be reasonable and necessary for the project's successful completion and implementation.

The ministry may consider funding activities such as program or service delivery costs directly related to the service/project proposed. Examples include:

- project staff and other operating costs
- research, planning and development (for example, costs related to determining how to develop and implement the project)
- production costs for resource development (for example, graphic design, printing, translation into Indigenous languages, alternative formats for accessibility)
- outreach (for example, costs related to promotion, holding meetings or outreach events directly related to the project)
- honoraria (for example, Elders, Traditional Healers, Cultural Practitioners)
- program costs as they relate to 'net new' or incremental activity for existing programs

Allocated Central Administration (ACA) costs should not exceed 10 percent (10.5 percent in Northern communities) of the total budget.³ Examples of central administration costs include:

- salaries/benefits of the Executive Director or other management staff who spend all or a portion of their time dedicated to administrative functions. If the Executive Director or other management staff spend a portion of their time providing direct care or clinical support/consultation, the salary should be pro-rated accordingly
- costs of administrative functions that are not fully dedicated to specific programs
- costs of all human resources, finance, information systems and legal staff

Start-up or other time-limited costs directly related to the project that are not already accounted for through other sources of funding, may also be approved by the Provincial Anti-Human Trafficking Coordination Office.

Ineligible Costs

The following expenses will not be covered, even if they are related to the project:

- annual general meetings, budget deficits, and/or membership fees
- fundraising activities, committee and political meetings, or religious activities
- costs covered by other government funding
- contingency or unexplained miscellaneous costs
- costs not specifically related to the project
- activities that take place outside of Ontario
- portion of Harmonized Sales Tax (HST) costs that are refundable

³ Central administration costs refers to those costs associated with governing and operating an organization. It does not include those program administrative functions that directly support service to the client.

Accountability

Each application must be submitted by a single eligible applicant. If an application is selected for funding, this single legal entity will be the signatory to the funding agreement with the ministry and will be identified as the grant recipient.

If an application contains any partnerships or collaborations, a lead applicant must take full responsibility for the application and, if selected, will be responsible for fulfilling all obligations set out in the funding agreement.

Granted funding would be subject to a funding agreement that will set out the terms and conditions governing the grant, reporting, performance and accountability requirements.

Successful applicants will:

- be accountable to the ministry for all monies and project components, and will be the final decision-making authority among partners for the project under the funding agreement
- manage their project plan to meet financial and accountability reporting requirements and milestones, as identified in the funding agreement
- be responsible for the receiving, administering, and allocating funds to any participating organizations in accordance with the requirements of their agreements with participating organizations
- be responsible for measuring results and reporting their performance as required by their funding agreement
- submit regular reports that will be used by the ministry to assess the progress of the project, as well as compliance with financial and auditing requirements as outlined in the funding agreement

Funding will be paid in installments per a specific payment schedule in phases. Payment will depend on the grant recipient meeting all requirements under the funding agreement with the ministry.

7. Projects Focused on Services for Children and Youth

Overview

The Anti-Human Trafficking ILIF will help support projects that specifically focus on services for Indigenous children and youth who have been sexually exploited through sex trafficking. Please refer to this section when completing Question 8 in the Online Application.

Definitions

For the purposes of the Anti-Human Trafficking ILIF, the ministry defines:

- **children and youth** as individuals younger than the age of 18.
- **child and youth programming** as any program or project designed for children and youth under the age of 18.

Program Expectations

Services (for example, housing and residential supports, counselling services, drug and alcohol rehabilitation, etc.) should:

- be provided to children and youth who have been sexually exploited through sex trafficking
- be evidence-based (for example, based on practices which have been found to be effective in other projects or jurisdictions, etc.)
- include case management and advocacy
- outline protocols in place about children receiving their services and/or in their care
- have a framework or model for their child and youth programming
- have a robust referral and intake process; offer referrals to a key resource where not available in-house: for example, to an Elder, Cultural Practitioner,

nurse, counsellor, psychiatrist, etc.) that is qualified for children and youth care programs

- have specific programming activities (for example, recreational and social activities etc.) and/or offer educational programming
- provide key services or supports in partnerships with at least one other local service provider (such as police, schools, children's aid society, residential licensee, other anti-human trafficking organizations, etc.)

Examples of services and/or supports for children and youth include:

Licensed residential services

Licensed residential services for Indigenous children might include:

- stable, safe and high-quality residential placements that meet the individual needs of Indigenous children while improving their outcomes
- recreational, social-cultural, educational and/or health-based activities targeted towards the interests, preferences and treatment goals of Indigenous children
- specialized mental health residential treatment, complex special needs treatment and/or child protection services
- specialized residential treatment for child victims of human trafficking and/or sexual exploitation

Educational programming

Working in partnership with their local School Board, programs offering services for children and youth might offer:

- educational programs that support skill development and create opportunities for children and youth to participate in mainstream education in the future (such as opportunities to interact in a positive manner in a classroom, using trauma-informed approaches, where they can build listening and other skills in an environment that promotes regular attendance)
- life skills programs, which will enable children and youth to build similar skills to children in mainstream school systems, with the goal of supporting the

continuation of primary, secondary and possibly college or post-secondary education

- emotional and cultural programs to help children and youth build healthy coping mechanisms to deal with the trauma of being sexually exploited so that they can live healthy lives
- financial (cash) incentives for children and youth who attend and/or complete an educational program

Health and Wellness programming

In consultation with local public health staff, or nurse/practitioners and counsellors, programs designed for children and youth will include:

- providing referrals for addictions and mental health issues
- nutrition and healthy diets
- participating in community activities
- mentorship opportunities

Cultural programming

Cultural programming for children and youth might include:

- interacting in first or preferred languages
- sweat lodges
- smudging ceremonies:
 - drum circles
 - medicine picking
 - pow wows
 - attending feasts
 - inclusion of an Elder in programming
 - other cultural programming

8. Completing the Application Form

The following sections of the ILIF **must be completed** in the Transfer Payment Ontario System. The ministry will not accept incomplete applications:

- Section A- Organization Information
- Section B- Organization Address Information
- Section C- Organization Contact Information
- Section D- Organization Capacity
- Section E- Grant Payment Information
- Section F- Application Contact Information
- Section G- Project Information
- Section H- Budget
- Section I- Performance Measures
- Section J- Partnership and Collaboration
- Section Y- Terms and Conditions
- Section Z- Declaration/Signing

In addition to completing the sections above, applicants must submit **all of** the following attachments:

- audited financial statements
- a list of leadership or governance body members: for example, Board of Directors, First Nation Chief and Council, Community Councils, Provincial-Territorial Organizations, Elders' Councils (where applicable)
- annual report from the preceding year (where applicable)
- Incorporation Certificate of Status

- Certificate of Insurance

Applicants who choose to submit any other documents (in addition to the documents above) must label their attachments and pages.

Please complete the following sections, addressing the questions in each section. Please note that each question has a character limit as indicated in the application form. **Incomplete applications will not be reviewed for funding.**

For instructions on filling out **Sections A- Organizational Information; B- Organization Address Information** and **C- Organization Contact Information**, please refer to the TPON Application Instructions provided on ontario.ca/getfunding.

Section D- Organizational Capacity

Please provide information about your organization:

Question 1: Describe your Organization's Core business or Field of Activity (maximum of 2,000 characters)

- What is your organization's primary purpose and which Indigenous populations/communities/sectors does it serve?
- Where applicable, demonstrate experience and expertise in providing services to Indigenous survivors of human trafficking.
- Where applicable, describe your organization's experience in delivering effective projects with comparable scope, on time and within budget.

Question 2 - 4: Numbers of Staff and Volunteers

- Please provide the number of full-time staff, part-time staff and volunteers.

Question 5: Accumulated Deficit at Most Recent Year-End

- Please note your accumulated deficit in the space provided. If your organization has a zero balance or surplus, please put "0" in the space provided.

Question 6: Accumulated Surplus at Most Recent Year-End

- Please note your accumulated surplus in the space provided. If your organization has a zero balance or deficit, please put "0" in the space provided.

- Please note that the surplus or deficit figures provided in Questions 3 and 4 must match those indicated in your organization's financial statement and be included as an attachment to your application.

Question 7: Describe your Indigenous Leadership and/or Governance Structure (maximum of 2,000 characters)

- Explain the type of governance body you have in place (for example, Board of Directors, First Nation Chief and Council, Community Councils, Provincial - Territorial Organizations, Elders' Councils)
- Indicate how your leadership/governance structure is organized and how often it meets, reviews, monitors and reports on your organization's finances, human resources' policies/procedures and activities/outcomes (including to sponsors and funders).

For instructions on filling out **Sections E- Grant Payment Instructions** and **F- Application Contact Information**, please refer to TPON Application Instructions provided on ontario.ca/getfunding.

Section G- Project Information

Question 1: Project Name (maximum of 250 characters)

- Provide a short descriptive name that will easily identify the project.

Question 2: File Number

- Provide the File Number generated by your registration in TPON.

Question 3: Project Start Date

- Please indicate the planned start date for the project. Projects should start in the 2020/21 fiscal year. The earliest date a project can start is October 1st, 2020.

Question 4: Project End Date

- Please indicate the planned end date for the project. Projects must be completed by March 31, 2025.

Question 5: Requested Amount

- This will be automatically populated from the budget page.

Question 6: Total Cost of the Project

- If the total cost of the project exceeds requested amount, please identify other sources of funding in the budget.

Question 7: Project Summary (maximum of 1,000 characters)

- Please give a summary of your project. If the project is selected, the ministry may include this description on its website.

Question 8: Project Description (maximum of 5,000 characters)

- Briefly describe your organization's current or previous programming and projects that would be relevant to this application.
- Please provide a description of the proposed service or initiative and include details on how the Principles and Priorities (if applicable) outlined in **Section 1: Overview**, will be addressed in the objectives and activities of the project.
- Explain how your project will be informed, designed and led by Indigenous survivors of human trafficking (wherever possible) and how lived experience in program design and implementation will contribute to restorative healing in a respectful way.
- Explain how your project will reach one or more targeted groups including Indigenous children and youth in or transitioning out of residential care; child welfare or justice sectors; Indigenous LGBTQ2S individuals; and Inuit communities (if applicable).
- Explain how Indigenous knowledge will be observed and integrated in a respectful way and how access to programming will be made available in first or preferred languages.
- Explain how the project is modelled or prototyped after a successful program model (for example, in other jurisdictions).
- Explain how your project will contribute to the ministry's objectives for this funding.

- Describe the distinguishing features and/or linkages between previously or currently funded programming and the proposed project.
- Explain how new funding will improve upon previously achieved service delivery outcomes.

If the project offers a licensed residential setting for Indigenous children or youth, or a residential setting for Indigenous adults who have been sexually exploited through human trafficking, please explain how the following services will be customized to meet the unique needs of each population:

- culturally informed holistic treatment and safety planning
- consistent and high-quality staffing models and 24/7 coverage
- secure exit and transition plans which address those who may leave and return multiple times
- partnerships with other social service and health agencies, educational institutions, child welfare, youth justice and police services, as necessary, to support client, family and community-centred responses and continued care
- how your project replicates or builds on other successful programs in Ontario and/or other jurisdictions

Note: If you are a survivor-led organization, please do not include any identifiable information (e.g. names) in your response. Personal information is very broadly defined under the *Freedom of Information and Protection of Privacy Act* and includes any information that can be used to identify an individual.

Question 9: Rationale/Community Need (maximum of 2,000 characters)

- Please provide a description of how your project will address your community's needs and priorities on human trafficking. Where applicable, indicate the geographic scope of your project, the communities it will serve, and how it will fit into ongoing care for survivors in your community.
- If available, include any supporting information such as research, statistics and demographic information that supports the need for the project and/or identifies it as a beneficial model or practice.

Question 10: Theory of Change Template

Applicants are expected to complete a Theory of Change (see **Appendix: Table I**) which describes and outlines the linkages between:

- the problem or issue the project is seeking to address
- the activities your organization will undertake to respond to the problem or issue
- the products or services produced through these activities (outputs)
- the outcomes or impacts on the populations served
- how the project aims to help offset costs for the government and/or reduce reliance on other government services (if applicable) and improve the well-being of survivors of human trafficking

Applicants may choose to use and upload another format to present the Theory of Change, such as a diagram or other visual representation of the program, if all the required elements (activities, outputs, outcomes) are included. Please note that all applications require a Theory of Change to be considered for funding.

Sample Theory of Change Template

Problem Definition	Activities	Outputs	Impact (Outcomes)	Reduced reliance on other government services
<p>Example 1</p> <ul style="list-style-type: none"> - Human trafficking can have severe consequences on the mental and emotional health of victims and survivors. This program provides intensive mental health supports to help individuals process their trauma and learn ways of coping. 	<ul style="list-style-type: none"> - Advocacy - Crisis supports - Preventative supports - Licensed residential services 	<p>Examples:</p> <ul style="list-style-type: none"> - # of shelter beds provided - # of individuals served - # counselling/therapy sessions provided - # of safety plans created 	<p>Examples:</p> <ul style="list-style-type: none"> - Services and supports meet the needs of survivors - Improved staff ability to identify victims of human trafficking - Survivors experience improved mental health 	<ul style="list-style-type: none"> - The supports and learned strategies will prevent the need for ER visits for severe mental health episodes (include examples of evidence from research or past work)
<p>Example 2</p> <ul style="list-style-type: none"> - This program provides supports to help survivors graduate from high school. 	<ul style="list-style-type: none"> - Advocacy - Tutoring classes - After school activities - Mentoring 	<ul style="list-style-type: none"> - # of individuals served - # of tutoring sessions per week - # of after school activities by type 	<ul style="list-style-type: none"> - Decreased instances of human trafficking for at-risk groups - Survivors are graduating from high school - Survivors are finding and maintaining stable employment 	<ul style="list-style-type: none"> - Evidence shows that individuals who complete high school are more likely to get and keep jobs, reducing the need for other forms of government financial assistance (include examples of evidence)

Sample Theory of Change Plan

When completing the Theory of Change, applicants are encouraged to consider how the initiative is making a difference in the lives of specific populations who have been sexually exploited through human trafficking, including Indigenous children and youth who are in or are transitioning out of residential care, child welfare or justice sectors, including LGBTQ2S individuals and Inuit communities.

Using the expandable table provided, please describe the specific activities, outputs and expected impacts to demonstrate how your program will make a difference in the lives of individuals, families and communities and (if applicable) decreasing demand for other types of government services.

Question 11: Host Municipality

- Please identify where the project will be managed.

Question 12: Name of Community

- Specify the name of your community if it is not included in the drop-down box.

Question 13: Project Priority

- Select the priority your project addresses from the drop-down list provided. Choices are:
 - Indigenous survivor-led programming
 - services for Indigenous children and youth who have been sexually exploited through sex trafficking

Question 14: Project Work Plan

- Please complete the Project Work Plan provided. Please indicate anticipated activities, approximate start and end dates for implementation and expected result of each activity. If applicable, please incorporate capacity building and community planning activities in Year 1.

Question 15: Project Risk Management (maximum of 2,000 characters)

- Describe any risks, challenges or obstacles that you anticipate while running this project and the planned mitigation strategies to ensure successful outcomes

Section H– Budget

For definitions of budget lines, please see the TPON online application.

- Complete the table provided for the project’s budget.
- Build in any expenses related to capacity building and project planning in Year 1 of the Budget. For multi-year projects, please provide the requested amount of funding per year (costs can be equal across years).
- Pro-rate the budget for 2020-21, with a projected start date of October 2020. (Note, this does not guarantee that the project will start in October 2020).
- Review Eligible Costs to ensure the expenses listed can be covered under the Fund.
- List any funding for this project from other sources (already planned or through a different initiative).
- Identify financial partners that are contributing to this project.
- Note how this project will be sustainable at the end of the funding period.
- Applicants may be asked to adjust the scale of their budget, as a condition of funding.

Section I- Performance Measures

Question 1: Ministry-identified Performance Measures (maximum of 2,000 characters)

The ministry has also established performance indicators to help measure the impacts of Indigenous-led responses to human trafficking on the lives of exploited Indigenous children and youth, survivors of human trafficking, their families and communities.

The ministry will require successful recipients to report on the following performance indicators using the TPON portal. This is in addition to regular reporting on client volumes and characteristics as specified in service contracts.

Ministry performance indicators for the ILIF are as follows:

Ministry-identified Performance Measures

Outcome	Performance Indicators
Survivors of human trafficking are able to rebuild their lives.	<ol style="list-style-type: none"> 1. Number of unique trafficked individuals who have used the program/service from the agency in the fiscal year 2. Number of unique trafficked individuals who are actively participating in the program/service as of the end of most recent reporting period 3. Number of unique trafficked individuals who have achieved the stated goal(s) of the program or service they were accessing and/or have demonstrated measurable progress toward the goal(s), as agreed upon with the ministry, at end of most recent reporting period 4. Number of unique trafficked individuals who have exited the program/service without achieving their goal at end of most recent reporting period 5. Number of survivors served by the agency who feel that the agency provided culturally appropriate services to help survivors on their path to recovery 6. Number of survivors served by the agency that feel a greater sense of cultural well-being and connection to Indigenous services and supports, and to their community

- In the textbox provided, please describe how your program will collect, analyze data, and report back on data illustrating the achievement of the ministry-identified outcomes and performance indicators.
- If your organization already collects this information, please outline the tools used, and, if not, outline how your organization would go about collecting this information.
- Also note if you plan to share any lessons learned, positive or unexpected outcomes, or tools which have been developed to work with survivors in your reporting to the ministry or with other interested Indigenous organization or communities.

Following the ILIF application process, successful applicants who have been awarded funding will, in collaboration with the ministry, refine the measures of success under Performance Indicator #3 and the data collection plan outlined in this section.

Section J- Partnerships and Collaboration

Partnerships and Collaboration (maximum of 2,000 characters)

Using the table provided, please describe the partners that you will work within this project including their roles, responsibilities and contributions:

- Indicate the name of partner organizations and/or communities and contact information.
- Identify different partners that your organization will work with and their roles in the planning, development and implementation stages of your project. These can include partnerships within or outside of your community.
- Describe how working with/collaborating with these organizations and communities will improve access and complement service delivery for Indigenous survivors of human trafficking and how partnerships will be sustained.
- Include whether these are existing partnerships/collaborations or new partnerships that will be developed as a result of this new funding (letters of support may be attached to the application but are optional).
- The ministry recognizes that not all communities have a range of possible partners to choose from, particularly in rural and remote communities. If there are a limited number of organizations, private businesses or individuals you could work with as part of the project, please note this in your answer.

Section Y- Terms and Conditions

- Transfer Payment Recipients will develop appropriate referral criteria and mechanisms with local anti-human trafficking service providers, mainstream and/or Indigenous children's aid societies (CAS) as appropriate and suitable children, youth and adult services in order to maximize the effectiveness of services for survivors.
- Transfer Payment Recipients for services for children and youth (including licensing for residential services) must comply with applicable provisions of the *Child, Youth and Family Services Act, 2017* and related regulations.
- Transfer Payment Recipients will have a written service complaint and problem resolution process that will be made available to Indigenous survivors or persons who have been sexually exploited through sex trafficking who use services upon request.
- Transfer Payment Recipients are expected to comply with the Ontario Human Rights Code, the Accessibility for Ontarians with Disabilities Act, and all other applicable laws.
- Transfer Payment Recipients must have policies in place to protect personal information and privacy of their participants.

For instructions on filling out **Z- Declaration/ Signing**, please refer to the TPON Application Instructions provided on ontario.ca/getfunding.

9. Further Information

No Commitment to Fund

The ministry:

- makes no commitment to fund all applicants or any one applicant
- may choose which applicants to fund, if any, at its sole and absolute discretion
- even if an application meets all of the Fund's objectives and criteria, there is no guarantee that funding will be approved, as there may be other projects that, in the sole opinion of the ministry, more effectively meet the ILIF's objectives and criteria

- does not guarantee that the total amount of funding requested by a successful applicant will be approved
- shall not be responsible for any cost or expenses incurred by any applicant, including any costs or expenses associated with preparing and submitting responses to this Call for Applications

Conflict of Interest

Successful applicants will be required to carry out the program and use the funds received from the ministry pursuant to the program without an actual, potential, or perceived conflict of interest.

A conflict of interest may include a situation where an applicant or any person who has the capacity to influence the applicant's decisions, has outside commitments, relationships or financial interests that could, or could be seen to, interfere with the applicant's objective, unbiased and impartial judgment relating to the program and the use of the funds.

Confidentiality

Please note that the ministry is subject to *the Freedom of Information and Protection of Privacy Act* (Act). The Act provides every person with a right of access to information in the custody or under the control of the ministry, subject to a limited set of exemptions.

Section 17 of the Act provides a limited exemption for third party information that reveals a trade secret, or scientific, commercial, technical, financial or labour relations information supplied in confidence where disclosure of the information could reasonably be expected to result in certain harms. Any trade secret or any scientific, technical, commercial, financial or labour relations information submitted to the ministry in confidence should be clearly marked. The ministry will notify you before granting access to a record that might contain information referred to in Section 17 so that you may make representations to the ministry concerning disclosure.

Section 15.1 of the Act provides that information that could reasonably be expected to prejudice the conduct of relations between a First Nation and the Government of Ontario, or reveal information received in confidence from a First Nation, may be protected from disclosure by the ministry.

Applicants are advised that the names and addresses of funding recipients, their partnered organizations, the amount of funding provided, and the purpose for

which funds are provided is information that the ministry may make available to the public.

Additionally, the ministry and the Office may share application information with others within the government for the purpose of evaluating applications, assessing eligibility, and administering the Anti-Human Trafficking ILIF.

Privacy and Personal Information

Applicants must be mindful of their obligations under relevant legislation when preparing and implementing their grant applications to ensure they are complying with all requirements of law.

Applicants are responsible for ensuring appropriate confidentiality, privacy and security of information they collect from the survivors of human trafficking and all other individuals that they serve when carrying out the project.

Rights of the ministry

In applying, the applicant is deemed to have acknowledged that the ministry or the Provincial Anti-Human Trafficking Coordination Office may:

- communicate directly with any applicant or potential applicants
- at its sole discretion, accept applications for consideration that are not strictly compliant with the requirements outlined above
- verify with any applicant or with a third party any information set out in an application
- at any time, and from time to time make changes, including substantial changes, to this guide and related documents including the application form by way of new information on the designated website
- cancel this application and call for applications process at any stage of the application or evaluation process
- reject any or all applications in its sole and absolute discretion
- fund legal entities for similar projects, regardless of whether these entities have applied in response to this guide

Appendix

TABLE I: Theory of Change

Problem Definition	Activities	Outputs	Impact (Outcomes)	Reduced reliance on other government services

TABLE II: Project Work Plan

Order	Key Milestone	Activities	Start Date	End Date	Responsibility
1.					
2.					
3.					

TABLE III: Budget

Budget Item	Project Description	Amount *
Expenditure		
Staffing		
Salary		
Staff training		
Building occupancy		
Travel & Communication		
Supplies and Equipment		
Others Program/ Service		
Allocated Central Administration		
Total Funding Requested		
Funding from Other Sources		
Federal Government Funding		
Other Provincial Government Funding		
Other Funding Sources		
In-kind Donation		
Total funding from Other Sources		

TABLE IV: Partnerships and Collaboration

Partner organization name	Contact information	How will this partner contribute? (Please note financial or in-kind contribution)	Describe how working/collaborating with these organizations will improve service access and delivery for trafficked individuals