

**Support for Indian Residential School Burials Investigations
Indian Residential School Community Engagement Fund**

2025-26 Application Guidelines

Effective July 2025

[Table of Contents](#)

Program Details	2
Purpose of the Guide	2
Overview	2
Funding Objectives.....	3
Funding Amounts	3
Application Details	4
Deadline	4
Joint Applicants	4
Submitting an Application	5
Eligible Activities.....	6
Eligible Expenditures	6
Ineligible Activities	7
Performance Measures and Outputs.....	8
Funding Request Process:.....	9
How to Request Funding	9
Evaluation Criteria	10
Recipient Obligations	10
Agreement Execution	10
Reporting Requirements.....	10
Disclaimer	10
Transfer Payment Request Form.....	13

Program Details

Purpose of the Guide

This guide provides information for prospective funding recipients for the Indian Residential School Community Engagement Fund (IRSCEF), a funding stream from the Support for Indian Residential School Burials Investigation Funding program of the Ministry of Indigenous Affairs and First Nations Economic Reconciliation (IAFNER).

This funding stream is intended to support the broader network of First Nation, Métis and Inuit communities and Indigenous organizations seeking funding to support IRS-related community engagement, staffing supports, research activities, public education and awareness, mental health and addictions supports, and/or commemoration initiatives. This funding stream is not intended to support IRS-related field work, ground searches, or archaeological work.

For inquiries about other IRS-related funding that may be available, please contact the Ministry's Residential Schools Unit at RSU@ontario.ca.

This application guide is effective as of July 2025. Updates may be released periodically and will be made available on: <https://www.ontario.ca/page/available-funding-opportunities-ontario-government>

Any updates to the application guidelines will be communicated in writing within five (5) business days to funding recipients.

The guide describes the application process, program details and information on eligibility criteria and eligible activities. All applications will be assessed, evaluated, and approved using requirements outlined in this application guide.

Overview

The Support for Indian Residential Schools Burials Investigations Funding program was developed to support work related to the identification, investigation, protection and commemoration of burials at the sites of the 18 former Indian Residential Schools (IRS) in the province recognized in the federal [*Indian Residential School Settlement Act*](#) (IRSSA).

Ontario recognizes that many Survivors of Residential Schools live outside of the communities where investigations are taking place. Indigenous partners have identified the need for community-based funding to directly support those Survivors and families who wish to take part in planned or ongoing engagement related to burial investigations, oral history gathering, and/or IRS-related public awareness and education initiatives. This funding is designed to be Indigenous-led, Survivor-centred and culturally sensitive, and to be as flexible as possible in responding to and supporting Survivors' initiatives.

The IRSCEF funding stream will support the broader network of First Nations communities and Indigenous organizations who are impacted by or involved in IRS burial investigations and related activities. Eligible activities include:

- Survivor engagement, gatherings, and commemoration initiatives
- Public education and awareness, including initiatives that combat denialism
- Culturally appropriate mental health and wellness supports
- Research activities including connecting community members to ongoing investigations

Ontario recognizes that this work must be community driven, and community supported, informed by the knowledge of IRS Survivors, archival records, and access to necessary technical expertise. To

this end, Ontario is committed to engaging in ongoing discussions with Indigenous communities as work progresses to better understand ongoing and emerging community needs.

Note:

- This funding stream is separate to the dedicated funding being provided to First Nation communities or Indigenous organizations leading burial investigations at former Indian Residential Schools.
- All activities related to other schools or institutions outside of those identified in the IRSSA are not eligible under this funding stream.
- Any activities related to IRS field work such as ground searches or archaeological work are not eligible under this funding stream.
- Please reach out to the Residential Schools Unit at RSU@ontario.ca for further information.

Funding Objectives

All initiatives under the IRS Community Engagement Fund must seek to advance one or more objectives of the broader Support for Indian Residential School Burials Investigations funding program:

- Investigate deaths of Indigenous children who attended Indian Residential Schools.
- Commemorate or memorialize the lives lost and the children's final resting places.
- Repatriate remains (where/if appropriate and agreed upon by communities/families of the deceased).
- Increase public awareness and education of the legacy of Indian Residential Schools
- Provide culturally appropriate, trauma-informed mental health and wellness supports for Indigenous Survivors, intergenerational Survivors, communities, and families.

Additionally, the IRS Community Engagement Fund may be used to provide supports to IRS Survivors and their families who live outside of communities leading burial investigations but may wish to:

- Participate in Indian Residential School investigation processes, including oral history gathering, research, and/or protocol development.
- Engage or coordinate with other Survivors, either as part of their own community-based initiatives or joining other initiatives that seek to support the wellbeing and healing journeys of IRS Survivors and their families.

Funding Amounts

- Eligible applicants may receive **up to \$250,000 for the 2025-26 fiscal year** (April 1, 2025 to March 31, 2025), to fund eligible activities outlined in this application guide.
- Joint applications are welcome, however are eligible for a total of up to \$250,000.
- Funding will be provided to recipients via a Transfer Payment Agreement (TPA).
- The Ministry will work with successful applicants to confirm funding amounts for eligible activities prior to finalizing the Transfer Payment Agreement (TPA). Ontario also encourages applicants to work with Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) - through their [Residential schools missing children - community support funding program](#), to seek additional funding, as required.

Application Details

Deadline

The 2025-26 application proposal period will run from August 7 – September 8, 2025.

Applicant Eligibility

You may apply to the IRSCEF if you are a:

- Political Territorial Organization (PTO) in Ontario;
- Tribal Council in Ontario;
- First Nation community in Ontario;
- Métis community in Ontario; or,
- A regional or provincial organization representing First Nation, Métis, Inuit or urban Indigenous peoples or an Indigenous service provider.

In addition to the above, to be eligible to receive funding, an applicant **must** meet all of the following criteria:

- Be a legal entity (e.g., established by or under legislation; federally or provincially incorporated; First Nation in the province of Ontario).
- Hold governance structures and accountability processes to properly administer and manage public funds and to provide the services for which transfer payments are made. The following should be considered as part of the eligibility criteria:
 - Expertise and experience necessary to conduct/carry out its responsibilities in compliance with ministry requirements
 - Appropriate governance and control structure in place (e.g., Board of Directors, Chief and Council, membership processes, annual reports, etc.)
 - Reliable and up-to-date financial reporting
 - Have a Canadian bank account
 - Use of funds for activities taking place in Ontario and benefiting Indigenous peoples
- Not in default of the terms and conditions of any grant or loan agreement (i.e., reports due or surplus owed) with any ministry or agency of the Government of Ontario.

Joint Applicants

- Joint applications are welcome, especially where they link two or more First Nation, Inuit, and Métis communities or Indigenous organizations to promote collaborative and regional initiatives that may support a number of Survivors and communities.
- All parties to a joint application must meet the above criteria.
- Joint applications or applications made on behalf of a First Nation community or Indigenous organization will be accepted but must include proof of support from the community they are representing, as appropriate.
- Non-Indigenous organizations may be eligible if they can demonstrate that they are partnering with an Indigenous organization. Applications from non-Indigenous organizations must be accompanied by a letter of support from an Indigenous community or organization.
- Funding applications made by individuals are ineligible.

- **Disclaimer:** An applicant's total requested funds may not be guaranteed.

Submitting an Application

General Information

Transfer Payment Ontario is the Province of Ontario's online application system for grant funding. It is important that you understand the steps for registering with Transfer Payment Ontario prior to submitting your application.

Please visit Transfer Payment Ontario at <https://www.ontario.ca/page/get-funding-ontario-government> for information on how to set up an account. Please be advised that it may take up to 5 business day to activate an account.

Since applicants must register with Transfer Payment Ontario to access application forms, most of the information requested in the first few sections of the application form (such as address, contact information, etc.) should be automatically filled in using data from the registration process.

Once an application has been started it may be saved or downloaded at any point and returned to later. Please refer to the [Transfer Payment Ontario System Reference Guide](#) for Applicants for instructions on how to save and submit the application.

If you have any technical questions about Transfer Payment Ontario, please contact TPON Client Care, available Monday to Friday from 8:30 a.m. to 5:00 p.m. Eastern Standard Time:

- **Phone:** (416) 325-6691 or 1-855-216-3090
- **TTY/Teletypewriter (for the hearing impaired):** (416) 325-3408 / Toll-free: 1-800-268-7095
- **Email:** TPONCC@ontario.ca

All applications will be assessed, evaluated, and approved using requirements outlined in this Application Guide.

Creating an Account

Applicants using Transfer Payment Ontario for the first time must create a "ONE-key" account and be enrolled in the Transfer Payment Common Registration system. If an applicant has previously applied for funding from other programs through Transfer Payment Ontario, a new ONE-key account is not required, but you may still be required to enroll in the Transfer Payment Common Registration system.

Please visit Transfer Payment Ontario at <https://www.ontario.ca/page/get-funding-ontario-government> for information on how to set up an account.

Please note that the ONE-key account is registered at the individual level and not at the organization level. If someone in your organization has an account that is used for a different grant application, a new individual account is required if you are the one submitting the application for this program.

Tips on Submitting Your Application

Please take a look at this short video to assist with successfully uploading your application: [How to submit for funding](#).

Eligible Activities

This funding is designed to provide flexible supports in response to the planned or ongoing IRS burial investigations and may accommodate a broad range of community needs, priorities, activities and expenditures, including:

- **Community Engagement**, including planning, coordinating and implementing ongoing engagement with Survivors and their families and other community members, Survivors or Survivor networks, and other First Nations and Indigenous organizations connected to IRS burial investigations, as well as participating in IRS protocol development (e.g., ceremonial; research; archaeological; repatriation; or protocols between communities involved in burial investigations).
- **Mental Health and Addictions Supports**, to ensure trauma-informed mental health, addictions and/or wellness supports are available for Survivors, their families, and communities as burial investigations and related initiatives proceed.
- **Staffing Supports**, including hiring staff or retaining consultants to address challenges in response to planned or ongoing IRS burial investigations and to assist with capacity to communicate and coordinate Survivor supports, and/or address the mental health and addictions (MHA) and trauma impacts arising from planned or ongoing investigations.
- **Research Activities**, such as undertaking historical and archival research and/or community-based oral history gathering and documenting traditional knowledge related to IRS experiences and the ongoing IRS investigations.
- **Public Education and Awareness**, including communications, implementing public education/awareness programming and/or campaigns related to planned or ongoing burial investigations and/or to the broader legacy and ongoing impacts of the IRS system.
- **Commemoration Initiatives**, including planning and implementing commemorative community or Survivor-based initiatives, conducting ceremonies, and/or undertaking other traditional protocols as required.

Eligible Expenditures

The following is a list of expenditures that are eligible under this funding in connection with eligible activities:

- **Salaries and wages** of staff hired to support of IRS burial investigations, including:
 - Project managers, coordinators and administrative staff;
 - Community engagement coordinators and traditional knowledge holders; and,
 - MHA and trauma service providers, such as social workers, counsellors, therapists and psychologists. MHA salaries may also include traditional healers and non-western services.
- **Mandatory Employee Related Costs (MERCs)** – capped at 17.5% of salaries and wages.
- **Community and Other Related Expenses** for initiative planning, training sessions and program implementation, including:
 - Rental of facilities for initiative implementation;
 - Basic supplies, e.g., food and drinks for meetings, print materials and related items as required; and,

- Preparations and supplies for ceremonies, traditional healing activities, and/or IRS commemoration initiatives.
- **Professional Fees¹ and Other Fees** in support of planned or ongoing IRS burial investigations, including:
 - Hiring project consultants to support initiative planning, research, engagement and communications;
 - Honoraria for Elders or Community Knowledge Holders²;
 - Contracts for MHA and trauma consultants/service providers, including social workers, counsellors, therapists and psychologists.
- **Travel Expenses**, including:
 - Cost of flights and/or reimbursement of kilometres driven for transporting staff, project consultants and community members to initiative meetings, ceremonies, or IRS locations in the course of burial investigations and related activities; and,
 - Accommodations for consultants hired to support initiative implementation and community members travelling to participate in engagement activities.
 - Travel and meal expenses will be paid in accordance with [Ontario's Travel, Meal and Hospitality Directive](#) and will only be paid for actual expenses incurred. If an applicant has adopted a travel and meal policy that exceeds the amounts outlined in the Ontario policy, they will be responsible for any additional costs incurred.
- **Administration costs** including utilities; telephone/fax charges; network charges; postage/courier charges; photocopying charges; office supplies, etc.
 - Where administration is appropriate for a transfer payment, a maximum of 10% of the transfer payment's sub-total budget (pre-administration) will be applied.
 - Administration costs incurred in excess of the approved administration budget will not be funded.

Ineligible Activities

This funding is designed to be as flexible as possible. Applicants are encouraged to contact the Ministry of Indigenous Affairs with any questions about activity and expenditure eligibility.

At this time, this funding stream is unable to support work at other institutions not directly tied to the 18 federally recognized former Indian Residential Schools.

This funding stream is not intended to fund any IRS activities which are already funded. In some instances, funding may be used to expand existing activities or service delivery (e.g., funding to expand delivery of mental health services, or to expand engagement activities), but the rationale, existing funding received and new funding being sought should be clearly identified.

The following identified activities and expenditures are not eligible under this funding:

- Fieldwork or ground searches related to planned or ongoing burial investigations;

¹ Costs for Professional Fees must be relevant to work plan activities and can include fees for consultants, translators, interpreters, note takers, etc.

² Honoraria' are defined as payments to Elders or Community Knowledge Holders for their attendance and participation at a meeting or event. Honoraria are not intended to be payments in lieu of travel and meal expenses, legal fees and/or other professional fees.

- Costs associated with activities related to school locations and other institutions not identified in the IRSSA;
- Purchase of capital assets with a market value in excess of \$5,000;
- Purchase of automobiles, land, or buildings;
- Stipends for project participants;
- International travel;
- Contingency/miscellaneous fees;
- Compensation for an individual's administration of, or participation in, an initiative where they are already receiving compensation (salary, honoraria or per diem) for the same period of time; and,
- Deficit recovery.

Performance Measures and Outputs

Applicants will be required to identify how proposed activities align with the overall program objectives of the Support for Indian Residential Schools Burials Investigation funding program.

Funding program. Funding recipients will be required to track and report on 2 quantitative *Key Performance Indicators* (KPIs) as part of the end of year activity and expenditure reporting process.

1. Program Coverage – Number of people reached through IRSCEF activities.

The recipient will engage and support participants through eligible activities in the following categories:

- Survivor Engagement/Gatherings (Number of participants in funded gatherings, meetings, truth-telling and One-to-one support activities).
- Public Education activities including NDTR events, targeted ad campaigns, focus groups, IRS awareness events (Number of participants in public education funded activities) (viewership/listenership).
- IRS-related Mental Health and Addictions Supports/Land Based education and healing activities (Number of participants in funded activities).
- IRS research including connecting community members to on-going IRS investigations or families to IRS research or records finding activities (Number of participants in funded activities).

2. Program Administrative Cost – Total dollars spent on administration.

Must be directly related to the workplan. Eligible costs include utilities, telephone, fax charges, network charges, postage/courier charges, photocopying charges, financial institution service fees, office supplies. Maximum is 10% of the overall subtotal.

Given the highly sensitive nature of this Indigenous-led work, funding recipients will be asked to identify their own qualitative performance measures and outcomes in order to integrate culturally responsive measurements of success.

Applicants can identify a broad range of qualitative Key Performance Indicators, such as:

- The extent to which lead communities have been able to access IRS-related records to inform historical archival/research.
- The level and nature of Survivor, intergenerational survivor, family and community input into the burial investigations process.

- The extent to which traditional languages has been incorporated into the initiative.
- Successful sharing of research and knowledge regarding Indian Residential Schools, impacts, survivors, history, locations, resources, intergenerational trauma, and healing.

Additionally, recipients are encouraged to share achievements and obstacles encountered during the implementation of initiatives. This information will help the Ministry improve future IRS-related funding supports.

Funding Request Process:

How to Request Funding

Please submit an overview of your proposed activities and budget within the applicant form through the Transfer Payment Ontario Network portal. If your proposal is successful, you will be sent a Transfer Payment Request Form.

Required Documentation

The Transfer Payment Request Form enclosed with these guidelines in Appendix A must include the following information:

1. Description of the initiative.
2. Initiative work plan. Please provide clear activities, statements of objectives and project timelines which support the activities and expected outcomes or benefits for interest of the Survivors and/or communities represented.
3. Initiative budget, including funding required to support the initiative and activities and expenditures the funding will cover.
4. Canada Revenue Agency (CRA) Business Number, if applicable
5. Note: For joint applications, please provide proof of support from the community/communities being represented by the applicant, as appropriate.

Please note the following

- Recipients must not be in default of the terms and conditions of any grant or loan agreement (e.g., reports due or surplus) with any ministry or agency of the Government of Ontario.
- Per the terms of the Transfer Payment Agreement (TPA), successful recipients will be required to obtain at least \$2 million commercial general liability insurance coverage by providing a valid Certificate of Insurance (COI). The COI must be consistent with section A10.0 of the TPA.
 - The COI should specify **“His Majesty the King in right of Ontario as represented by the Minister of Indigenous Affairs and First Nations Economic Reconciliation, His ministers, agents, appointees and employees”** as the indemnified party and list the **“Support for Indian Residential Schools Burials Investigations Funding”** as the indemnified project.
- As set out in the [Transfer Payment Operational Policy | ontario.ca](https://www.ontario.ca/government/transfer-payment-ontario), all transfer payment recipients external to government are required to be registered in the Transfer Payment Common Registration (TPCR) system. This process is mandatory in order for funds to be released to the recipient. For more information on Transfer Payment Ontario, refer to [Get funding from the Ontario government | ontario.ca](https://www.ontario.ca/government/transfer-payment-ontario).

Evaluation Criteria

After the application form has been submitted and all required documents have been uploaded through the Transfer Payment Ontario Network, the Ministry will initiate the evaluation phase. The evaluation process for IRSCEF funding has two stages.

Preliminary Assessment

A preliminary assessment will be undertaken by the Ministry to ensure each application is complete. The Ministry may request additional information if an application is deemed to be incomplete.

Full Assessment

During the second stage of the evaluation process, all eligible applications will be reviewed and scored by a review panel. The review committee will consider:

- Alignment with the objectives of the broader Support for Indian Residential School Burials funding program
- The strength and clarity of project rationale and the community-identified need
- Initiative details should be clearly identified with key activities, a detailed budget and timeline with focused outcomes that are achievable during the funding period and with costs that are reasonable and in accordance with program objectives).

Recipient Obligations

Agreement Execution

- Once the terms of the TPA have been finalized, an electronic copy of the TPA will be sent to Recipients.
- The Ministry will determine the payment schedule based on the nature of activities and need for funding outlined in the initiative work plan.
- The first payment will be released upon execution of the TPA and submission of required documents. Subsequent payment/s will be processed upon reconciliation of work completion.
- The TPA must be signed by the recipient's signing authority and dated.
- Recipients must email a scanned copy of the signed TPA to the Ministry for signing and execution.
- A fully executed TPA will be emailed to recipients for their records.

Reporting Requirements

- Recipients must submit project end and/or final activity and expenditure reports as per the agreed upon timelines outlined in Schedule F of recipients' transfer payment agreements. Reports will provide an overview of the use of the funds, actual expenditures and achieved outcomes and challenges encountered during the implementation of the initiatives.
- Periodic check-ins (through phone calls and emails) may be conducted between the Ministry and the recipient at an agreed upon frequency to assess implementation of the initiative including issues, and any potential amendments that may be required moving forward.

Disclaimer

Please Note:

- Consideration of an application by the Ministry does not guarantee funding. Funding is dependent on the availability of funds, the Ministry's review of the application, and on the recipient's entering into a Transfer Payment Agreement.
- Approved funding is contingent upon meeting the eligibility criteria. However, meeting eligibility criteria does not guarantee funding. Approved funding and entering into a Transfer Payment Agreement is at the discretion of the Government of Ontario. •
- All projects must comply with relevant Canadian and Ontario laws, regulations, standards, and policies.
- All funding requests submitted to the Ministry are subject to the access to information provisions of the *Freedom of Information and Protection of Privacy Act* (the "Act"). The Act provides all persons with a legal right of access to information in the custody and/or control of the Ministry, subject to a limited set of exemptions. If an applicant believes that certain information it submits in connection with its funding request or reporting is confidential and wishes to maintain the confidentiality of such information, the applicant should clearly mark the information "confidential." Marking the information "confidential" does not mean that the information will not be released if and as required under the Act.

INQUIRIES

ontario.ca/Indigenous
Disponible en français

Inquiries about this funding and the application process can be directed to:

Residential Schools Unit (RSU)

Strategic Policy and Planning Division
Ministry of Indigenous Affairs and First Nations
Economic Reconciliation
160 Bloor Street East, 4th Floor
ON, M7A 2E6

Attention: Lareina Rising, Manager

Lareina.Rising@ontario.ca

Cc: RSU@ontario.ca

IRS Community Engagement Fund (IRSCEF)

Saved: 07/05/2023 10:30

Expand

Validate

Instructions	A - Organization Information	B - Organization Address Information
C - Application Contact Information	D - Grant Payment Information	E - Initiative Workplan
F - Initiative Milestones and Activities (I	G - Initiative Budget	H - Declaration and Signing

Instructions

Before filling out the application read the entire PROGRAM/APPLICATION GUIDELINES. It may be useful to print a copy of the Program/ Application guidelines to refer to while completing the application. There may be some questions on this application that you are NOT required to complete, these will be noted clearly in the Program/Application guidelines. Some programs require you to contact a ministry advisor prior to submitting your application.

Information about eligible organizations and expenses are detailed in the Program/Application guidelines.

Some fields in your application will already have the information you supplied during enrolment or from previous applications.

Answer each question fully or indicate "not-applicable" if the question is not relevant or does not apply to your project. Answers may vary in length depending on the nature of your project or program.

Provide reasons and supporting data where applicable to support your application. Demonstrate how your project addresses the grant program priorities.

Prepare necessary support materials. Ensure you have all of the necessary support materials electronically (either scanned, pdf or attachment). The required attachments are listed below.

Note that Ministry consideration of an application does not guarantee funding. Applications will be assessed on the basis of the information provided by the applicant within the completed application forms and for their ability to achieve the objectives of the program.

The Ministry cannot guarantee funding to all applicants, nor can the ministry ensure that the total amount requested by successful applicants will be granted. The ministry reserves the right, in its sole discretion, to fund or not fund any particular project or program for which an application is submitted. The decision to fund all or part on an applicant request will depend on its fit to the program priorities, assessment criteria and the overall demand of funds in the program.

Instructions	A - Organization Information	B - Organization Address Information
C - Application Contact Information	D - Grant Payment Information	E - Initiative Workplan
F - Initiative Milestones and Activities (I	G - Initiative Budget	H - Declaration and Signing

A - Organization Information

This section is not editable and displays information from your Transfer Payment Ontario (TPON) registration. The TPON system is a one-window self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer payments from the Government of Ontario must register in the TPON system. If changes are required in Section A of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information

Organization Name:	Organization Legal Name:
Website URL:	CRA Business Number

B - Organization Address Information

This section is not editable and displays information from your Transfer Payment Ontario (TPON) registration. The TPON system is a one-window self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer payments from the Government of Ontario must register in the TPON system. If changes are required in Section B of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information.

Business Address

Unit Number:	Street Address 1:
Street Address 2:	City/Town:
Province:	Postal Code:
Country:	

Mailing Address

Unit Number:	Street Address 1
Street Address 2	City/ Town
Province	Postal Code
Country	

C - Application Contact Information

Please provide contacts for this application, including whether or not they have signing authority. Contacts with the Applicant role will receive email notifications regarding case submission, reports due, and payments. Contacts with the Payee role will receive notifications regarding payments.

Contacts with signing authority will be prompted to digitally sign this form in Section Z.

			Remove
Salutation: * Ms. ▾	First Name: * insert name	Last Name: * insert last name	
Primary: <input type="checkbox"/>	Role: * Applicant ▾	Email Address: * insert email	
Title: insert title	Department: insert department	Phone Number (Work): * insert work number	
Phone Number (Mobile): insert cell phone number	Fax Number: insert fax	Signing Authority <input type="checkbox"/>	
			Add Remove
Salutation: * Mr. ▾	First Name: * insert name	Last Name: * insert last name	
Primary: <input checked="" type="checkbox"/>	Role: * Applicant ▾	Email Address: * insert email	
Title: insert title	Department: insert department	Phone Number (Work): * insert work number	
Phone Number (Mobile): insert cell phone number	Fax Number: insert fax	Signing Authority <input checked="" type="checkbox"/>	

D - Grant Payment Information

Should your application be successful, this information will be used to make payments.

Payment Address

Payment Organization Name (max 100 characters) *

insert organization information

Street Address 1 * insert street	Street Address 2 insert street	City/Town * insert town or city
Province * ON ▾	Postal Code * insert postal code	
Method of Payment * Electronic Fund Transfer ▾		

If you selected Electronic Fund Transfer: please ensure that you are registered with the Province to receive Direct Deposit Payments.

[Register here.](#) (Learn more about [Doing Business with the Government Ontario.](#))

E - Initiative Workplan

Residential School(s) Related to Initiative (maximum 250 characters) *

insert names of school involved in initiative

Indigenous Communities Involved in Initiative *

insert names of all communities involved in the initiatives

Initiative Start Date (mm/dd/yyyy) *

07/14/2023

Initiative End Date (mm/dd/yyyy) *

03/29/2024

Initiative Description *

Facilitate IRS Survivor community/ family engagements with our 4 First Nations to develop protocols for mental health supports for ongoing re-traumatization as a results of ongoing burials investigations. Protocols will include guidance from Elders and Knowledge Keepers for traditional ceremonial and multiple faith-based supports.

Perform the gathering of archival research, mapping and interviews related to James Bay Residential School to support finding the missing children for pertaining to the

Hire an Indian Residential School (IRS) Coordinator to lead the reach and engagement work. IRS Coordinator will plan two ceremonies for the four communities to support the IRS initiatives.

Send one Survivor representative and support person from each of the four nations to attend two Independent Special Interlocutor for Missing Children and Unmarked Graves and Burial Sites events to connect with the national IRS communities to expand knowledge and participate in Indigenous led strategies for initiatives.

Coordinate with the 18 Residential Schools to find networks and links to community members who had attended Indian Residential Schools but have not come home.

F - Initiative Milestones and Activities (Client Defined)

Provide details on the initiative's milestones including activities and timelines.

Initiative Milestones *	Activities *	Start Date (mm/dd/yyyy) *	End Date (mm/dd/yyyy) *	
Completed archival research	Create a data set pertaining to all IRS areas of interest	09/01/2023	12/01/2023	-
Hold interviews of Survivors and community members	Interview Survivors and community members who to document the IRS events	09/01/2023	11/13/2023	-
Participate in Special Interlocutor events	Send representatives from nation to gathering	08/25/2023	03/25/2024	-
Establish contact with 18 IRS community or organizations leading burial investigations	Finding out best practices for IRS initiatives and potential school connections to our nations community members	08/25/2023	12/15/2023	- +

G - Initiative Budget

Note: The budget is designed to provide a clear breakdown of all eligible expenses for the initiative activities that will be covered by the ministry and have not been fully funded by other sources. The budget should align with the work plan and we recommend referring to your work plan as you identify costs related to the activities to be undertaken as you develop your budget.

Detailed Breakdown of Expenses:

Only fill in budget lines relevant to activities in the Initiative Work Plan that will be funded by the Ministry during the term of the agreement. The budget should include a detailed description of each budget item (itemize unit costs per number of participants, days, meetings, etc.) required to accomplish the activities.

Eligible Expenses	Expense Details	Amount (\$)
Detailed Breakdown of Expenses		
Salaries and Wages: Position title, salary/wage and duration of employment. Include start and end of the employee's term.	Indian Residential School (IRS) Coordinator	68,000.00
Mandatory Employer Related Costs (MERCs) and Other Eligible Benefits: To a maximum of 17.5%. MERCs includes employer's contribution to EI, CPP, and WS	10% for benefits	6,800.00
Training: Training costs include participation in training workshops, conferences, seminars and materials directly related to the initiative	Trauma training	3,500.00
Community and Other Related Expenses: Costs may include food and basic supplies in support of program implementation, including for land-based and tra	two gatherings for member nations - event catering 3,000 - facilitator planning fees 3,500 - traditional activities, (medicine gathering) 500	15,000.00
Travel, Meal and Accommodation Costs: Actual travel, meal and accommodation expenses will be reimbursed in accordance with Ontario's Travel, Meals and	two trips for six Survivors	24,000.00
Other Meetings and Related Expenses: Meeting costs include costs such as meeting rooms, honoraria, equipment rental, facility rental, incidentals, etc	2 Elder honorarium for two gathering	2,000.00
Professional Fees: Costs may include fees for consultants, translators, interpreters, note takers, etc.		
Communications: Costs include but not limited to, public education and outreach activities, translation costs, as well as communications planning and	Event flyer's and digital communications - 2,500 Cree translations - 1,000	3,500.00
Sub Total		122,800.00
Administration Costs		
Administration Costs: Eligible costs include utilities, telephone/fax charges, network charges, postage/courier charges, photocopying charges and offi		12,280.00
Total Expenditure		
Total Expenditures		135,080.00

H - Declaration and Signing

Applicants are expected to comply with the Ontario Human Rights Code (the "Code") and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-human-rights-code>). Failure to comply with the letter and spirit of the Code will render the applicant ineligible for a grant and, in the event a grant is made, liable to repay the grant in its entirety at the request of the Ministry. Applicants should be aware that Government of Ontario institutions are bound by the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31 (<https://www.ontario.ca/laws/statute/90f31>), as amended from time to time, and that any information provided to them in connection with this application may be subject to disclosure in accordance with that Act. Applicants are advised that the names and addresses of organizations receiving grants, the amount of the grant awards, and the purpose for which grants are awarded is information made available to the public.

Declaration

The Applicant hereby certifies as follows:

- (a) the information provided in this application is true, correct and complete in every respect;
- (b) the Applicant understands any funding commitment will be provided by way of an approval letter signed by the responsible Minister and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient to report on how the funding was spent and other accountability requirements;
- (c) the Applicant has read and understands the information contained in the Application Form;
- (d) the Applicant is aware that the information contained herein can be used for the assessment of grant eligibility and for statistical reporting;
- (e) the applicant understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;
- (f) the Applicant understands that the information contained in this application or submitted to the Ministry in connection with the grant is subject to disclosure under the Freedom of Information and Protection of Privacy Act;
- (g) the Applicant is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;
- (h) I am an authorized signing officer for the Applicant.

Applicant

Mrs. Jane James
Director of Wellness
(w): (807) 555-0001
Email: jane.james@123Nations.ca

Sign Document

Signature _____ Date/Time _____

Please validate your application by clicking the Validate button before submitting the form back to Transfer Payment Ontario.

